

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
DECEMBER 15, 2015**

**CALL TO ORDER:** 7 p.m. by Mayor Vogt

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**PRESENT:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

**VISITORS:** Superintendent of Public Works Scott Tracy, Police Chief Charlie Perkins, Code Enforcement Officer Tammy Malone, Village Clerk/Treasurer Megan Aldrich, Yvonne Smallwood, Sharon Burnett, Francis Bovee, Karen Norton

**MINUTES:** None

**PRIVILEGE OF THE FLOOR:** None

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt briefed the Board on the following items:

- BEA Membership Letter
- DOH Ltr. re. CDC 2014 Water Fluoridation Quality Award
- DOH Ltr. re. Grant Funding for Water Fluoridation Systems
- Schleyer Email to Williamson Law re. Billing Software Issues
- OHCR Monitor Report re. CDBG Micro-Enterprise Project
- IPE 12298 Final Incentive Prayment
- Thoma Email re. Monitoring Ltr. and CDBG Housing Application
- Village Boards Association Dinner, Dansville

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed but no action taken.

- Action Items List Update
  - \* Department Procedures: Mayor Vogt noted that a 1 June 2016 deadline has been established.
  - \* Empire Access work and status: Mayor Vogt will contact Jim Baase
  - \* Ads for Police Officers: Board suggested the use of the Village's Facebook page and website only.
- Police Pension Plan Status: Mayor Vogt will submit a request to the DPOA to open the contract to negotiate a MOU or MOA regarding the same.

Public Safety:

- Code Enforcement: No changes in CEO's monthly report.

- Fire Department: No representative present
- Ambulance Company: No representatives from DAC. Still waiting on new operating certificate.
- Police Department: Chief Perkins briefed Board on the following:
  - \* Status of emergency buzzer in clerk's office.
  - \* Entry-level Law Enforcement Project.
- Village Court: Reports provided in folders.

Budget, Finance & Audit:

- Budget Modifications: Trustee LeBar made the motion and Trustee Humphrey the second to approve the budget modifications minus those concerning retirement and labor. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

- Special Billings

General: None

Water: None

Sewer: None

WWTP Capital Project w/ Composting: Trustee LeBar moved to approve the following:

**Bernard P. Donegan**, Financial Management Services,  
\$858.03

**MRB Group**, Engineering Services, \$27,999.64

Trustee Whitenack made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 5-0.

Housing Rehab Grant: None

- Bills: Trustee LeBar moved to approve the following:

General

Paid Checks #14921, 14923, 14977-14989 = \$9,318.77

Audited Checks in the amount of \$138,057.97

Water

Paid Checks #682-686 = \$2,707.75

Audited Checks in the amount of \$22,801.61

Sewer

Paid Checks #616-620 = \$11,715.43

Audited Checks in the amount of \$537,578.66

Trustee Humphrey seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Measure carried 5-0.

• BAN and Bond Payments Due and MedEx Billing Account Payments: Trustee LeBar made the motion to approve the following:

**1/01/16** – EFC for Water Plant, \$335,000.00 principal and \$35,308.48 interest

**1/11/16** – Rural Development for Hook & Ladder Truck, \$4,156.00 interest from General Fund

**Livingston County EMS** – Dec. pymnt., \$2,475

**Commission Owed CBCS** – \$552.78

**MedEx** – Inv. 2015-12, \$1,092.00

**Village of Dansville** – Nov. pymnt., \$7,073.98

**Dansville Ambulance** – Nov. pymnt., \$10,610.96

Motion seconded by Trustee Rittenhouse. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

• Trustees LeBar and Whitenack moved and seconded respectively to authorize the transfer of \$30,000 from the General Fund to the Sewer Fund to help cover the cost of a sewer payments for the month. The clerk/treasurer will track the Due-to/Due-from to ensure the General Fund is paid back by fiscal-year end. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

#### Public Works (Water & Sewer):

• Trustee Whitenack moved to replace the sluice at the water filtration plant to eliminate erosion and exposure of the water main. Trustee Rittenhouse seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.

• Mayor Vogt read a letter from Chris Ferrigno requesting assistance from the Board on her late water/sewer bill. By law, the Board cannot relieve the bill as it would be gifting of public funds. It was recommended that assistance be sought from Chances and Changes or Catholic Charities.

• The Board discussed short-term financing conversion for the WWTP. No action taken.

• Trustee Rittenhouse moved to approve the purchase of pipe-thawing equipment, not to exceed \$2831.00. Trustee Whitenack seconded the motion. Vote: Trustee Humphrey, aye; Trustee

Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.

Public Works (Streets): Update provided by Superintendent Tracy. No action.

Parks & Recreation:

- Mayor Vogt informed the Board that the Parks, Rec. & Beautification Committee will meet at 6 p.m. on Thursday, Dec. 17.

Technology: Mayor Vogt updated the Board on the following:

- Solar Energy Meeting, 6 p.m., Monday, Nov. 23, Library
- Village Video

Trustee Whitenack moved to continue the Board meeting past 9 p.m. Motion seconded by Trustee Humphrey. Vote: all ayes. Motion approved 5-0.

### **UNFINISHED BUSINESS:**

- Motion by Trustee Rittenhouse to approve WWTP Change Order GC-04 re. UV disinfection facility work. Crane Hogan will install the Calgon system. Second made by Trustee Humphrey. Vote: Trustee Whitnack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Trustee Humphrey moved to authorize MRB Group to rewrite the sewer use law for a total of \$14,800. The water use law would be included at no extra cost. The work will be performed pending EFC approval of the work being included in the WWTP project loan. Second made by Trustee LeBar. Vote: Trustee Whitnack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- Trustee Humphrey moved to approve the purchase of a plow (\$5,900), salter (\$4,000) and tilt bed (\$4,000). Second made by Trustee Whitenack. Vote: Trustee Whitnack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

**NEW BUSINESS:** None

### **ACTION LIST RECAP**

### **COMMUNITY COMMENTS**

### **EXECUTIVE SESSION:**

- At 9:20 p.m., Trustee Rittenhouse moved to enter into executive session for the purpose of discussing litigation concerning Keith Petti. Trustee Humphrey seconded the motion. Vote: all ayes. Motion approved 5-0.

- At 9:47 p.m. Trustee Humphrey made the motion to return to open session. Trustee Rittenhouse seconded the motion. Vote: all ayes. Motion passed 5-0.

**MOTION TO ADJOURN:** Trustee LeBar moved to adjourn the meeting at 9:48 p.m. Vote: all ayes. Motion carried 5-0.