

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
DEPARTMENT HEAD MEETING MINUTES  
JANUARY 13, 2016**

**CALL TO ORDER:** Meeting called to order by Mayor Vogt at 7 p.m.

**BOARD MEMBERS PRESENTS:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse

**ABSENT:** Trustee Robin Humphrey

**GUESTS:** Police Chief Charlie Perkins, Fire Chief Greg Horr, Village Clerk-Treasurer Megan Aldrich, Superintendent of Public Works Scott Tracy, Ambulance Co. President Jerry Jackson

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt briefed the Board on the following:

- Executive Session, 6 p.m., Jan. 19
- APWA Awards Banquet, Jan. 28, RIT Inn & Conference Center
- Village Boards Assoc. Dinner Meeting for February hosted by Dansville
- County Solar presentation Jan. 27

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed:

- Action List Update
- Jim Baase, Empire Access, Jan. 27, 9 a.m.
- Vogel recommendation ltr. re. 48 Perine St.
- Cox FOIL requests and mayor's response column
- Flouridation grant meeting
- Webinar re. CDBG Housing Program implementation, Jan. 21
- OCR ltr. re. NYS CDBG Project #303ME4468-11 (Micro-Enterprise Grant)
- D'Amico IRS issue
- Matthews easement over Village's water line (old railroad bed). Proposed agreement unacceptable to the Board. Absolutely no lifetime agreement/no permanent right-of-way, 90 days notice for Village to abrogate the agreement, hold Village harmless. Mayor Vogt will get back to attorney Vogel.
- Mayor Vogt reiterated the need to override the tax cap.

Public Safety: The following items were among those discussed:

- Code Enforcement – CEO Malone was not present, but the Board received her end of the year report.
  - \* Mayor Vogt informed the Board that the Bank holding the mortgage on 35 Liberty plans to demo the building and would like to deed it over to the Village.
  - \* DEC will be sending a rep for FEMA to review and inspect the Dansville flood plain areas.
- Ambulance
  - \* Trustee Rittenhouse made the motion and Trustee Whitenack the second to extend the 2015 contract for 60 days. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Mayor Vogt, aye. Motion carried 4-0.
  - \* The Board discussed purchasing security devices to prevent the theft of an idling ambulance.
  - \* Village Clerk Aldrich explained why the DAC is not eligible for official license plates. The Board question the DMV's explanation since the vehicles are owned by the Village and basically loaned to the DAC.
  - \* The issue of ride-alongs for youths was discussed. NYMIR has no objections provided certain rules are followed. President Jackson noted the DAC is implementing the necessary measures.
- Fire – Report received. Contracts with the surrounding towns were discussed.
- Police – Received Chief Perkins' report.
  - \* Recruitment and training were discussed
  - \* The state PD report was briefly discussed
  - \* Mayor Vogt mentioned a request for handicapped parking in front of the Post Office and Scura's law office.
  - \* The Board discussed auctioning/sale of the worst PD car once the new vehicle is on board.
- Courts – Mayor Vogt explained that the security grant check for the courts will be coming to the Village but that it needs to be given to the Town as that municipality owns the building.

Budget Finance & Audit: The following items were discussed:

- Budget modifications for retirement [Section 443(f)] and labor.
- A General Fund \$50,000 loan to the Water Fund
- Setting of budget meetings with individual department heads.
- Monthly reports
- Capital project expense sheet

Public Works: Superintendent Tracy provided his report. Also discussed were the following:

- Water and Sewer
  - \* Hydrant replacment

- \* Composting issues re. the DEC
- \* Water and sewer lines outside the village limits
- \* DEC requests for additional info and notification re. compositing facility permit
- \* EFC change order GC-04
- Streets
  - \* Sidewalk snow shoveling
- Parks and Rec
  - \* Next PRB Committee meeting is Jan. 18, 6 p.m.
  - \* Allan Howe Concert-in-the-Park request

Technology

- Server replacement proposal

**UNFINISHED AND NEW BUSINESS:** None

**EXECUTIVE SESSION:** Motion made at 10:55 p.m. by Trustee Rittenhouse to go into executive session for the purpose of discussing a particular employee's work history and litigation. Second made by Trustee Whitenack. Vote: all ayes. Motion passed 4-0.

Trustee Rittenhouse moved at 11:25 p.m. to return to open session. Second made by Trustee LeBar. Vote: all ayes. Motion approved 4-0.

**MOTION TO ADJOURN:** Motion by Trustee Rittenhouse to adjourn, with second by Trustee Whitenack. Vote: all ayes. Motion carried 4-0. Meeting adjourned at 11:26 p.m.