

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
OCTOBER 18, 2016**

**CALL TO ORDER:** By Mayor Vogt at 7 p.m.

**PRESENT:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse

**ABSENT:** Trustee Robin Humphrey

**GUESTS:** Fire Chief Greg Horr, Police Chief Charlie Perkins, Superintendent of Public Works Scott Tracy, Clerk-Treasurer Megan Aldrich.

**PLEDGE OF ALLEGIANCE:** Mayor Peter Vogt

**MINUTES: Approval postponed until November meeting**

- Public Hearing Minutes, Sept. 14, 2016
- Committee Meeting Minutes, Sept. 14, 2016
- Public Hearing Minutes, Sept. 20, 2016
- Regular Meeting Minutes, Sept. 20, 2016
- Public Hearing Minutes, Sept. 28, 2016

**PRIVILEGE OF THE FLOOR: NONE**

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt briefed the Board on the following: DEC letter regarding revised dates on SPDES Permit modification.

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed:

- Water and Sewer Laws Update
- Action List Update

Public Safety Updates:

- Code Enforcement: CEO not present. No changes in report.
- Fire Department
  - \* Trustee Rittenhouse moved to approve coverage of the additional 109 parcels in the Town of Ossian. Second made by Trustee Whitenack. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Mayor Vogt, aye. Motion approved 4-0.
- Ambulance Company: No representation and no changes reported.

\* MedEx Meeting: MedEx should have a date by Monday.

- Police Department: No changes reported.
- Village Courts: No changes.

Budget, Finance & Audit:

- Strategic Planning, Multi-year Financial Planning & Budgeting: Mayor Vogt announced schedule. He will meet with department heads on the strategic plan over the next couple weeks and have a draft plan to the Board by December. The financial plan should be ready by February, with the 2017-18 budget workshops beginning in that month.
- Low/Deficit Budget Lines: Worksheet handed out.
- Budget Modifications: Motion by Trustee LeBar to approve the modifications. Second by Trustee Rittenhouse. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Mayor Vogt, aye. Motion passed 4-0.
- Special Billings: Trustee LeBar moved to approve the following:

WWTP Capital Project w/ Composting:

**MRB Group** – Engineering Svcs., \$10,129.28  
**Van Bortel Chevrolet** – 2016 Chevy Silverado, \$30,221.63  
**NYSEG** – Service Repair, \$15,894.86  
**USA Blue Book** – Misc. Equip. and Parts, \$5,367.01

Housing Rehab Grant:

**Thoma Development** – Program Delivery, \$6,288.83  
**Cassidy & Underwood** – Draw #4, 28 Chestnut Ave., Final Pymnt., \$2,000

Trustee Whitenack seconded the motion. Vote: Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 4-0.

- Bills: Trustee LeBar moved to approve the following:

General

Paid checks #15683-15694, \$348,289.66  
Audit Checks in the amount of \$409,685.36

## Water

Paid checks #986-991, \$21,662.61  
Audit checks-in the amount of \$34,556.42

## Sewer

Paid checks #848-853, \$52,555.16  
Audit checks in the amount of \$85,193.26

Trustee Rittenhouse seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Mayor Vogt, aye. Motion approved 4-0.

- Motion by Trustee LeBar to approved the following:

- \* BAN and Bond Payments:

- 11/1/16** – EFC for Mill Creek Dam, \$1,417.59 Interest

- 11/1/16** – Depository Trust Company for WWTP Land Acquisition, \$2,336.25 Interest

- 11/1/16** – Depository Trust Company for water meters, \$2,550.00 Interest from water fund

- 11/1/16** – Depository Trust Company for water meters, \$2,550.00 Interest from sewer fund

- 11/19/16** – EFC for WWTP w/ Composting, \$384,400.00 Principal

- \* MedEx Billing Account Payments

- Livonia EMS** – \$225.00

- Livingston County EMS** – \$5,175.00

- MedEx- Inv. 2016-10** – \$2,080.00

- Patient Reimbursement** – \$851.67

- Village of Dansville Pymnt.** – \$9,877.00

- Dansville Ambulance Pymnt.** – \$14,815.49

Second provided by Trustee Whitenack. Vote: Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 4-0.

## Public Works Updates

- Water & Sewer: Trustee Humphrey
  - \* Coin Op Water Dispenser: Options discussed. Will look into.
  - \* Bucket: Trustee Rittenhouse moved to purchase side-bucket, dividing the cost between the General, Water and Sewer funds. Motion seconded by Trustee

Whitenack. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Mayor Vogt, aye. Motion carried 4-0.

- Streets:

- \* Spruce/Clara Barton St. steps/ramp replacement discussed.

Parks & Recreation: Trustee Whitenack: The following items were discussed:

- Next PR&B Committee meeting.
- Halloween donuts & cider servers: Mayor Vogt and Trustee LeBar will be present.

Technology: Clerk Aldrich updated the Board on the following item:

- Panic alarm bids.

## **UNFINISHED BUSINESS: NONE**

## **NEW BUSINESS**

- Motion by Trustee LeBar to approve Zerodraft Housing Rehab energy audits proposal. Second by Trustee Whitenack. Vote: Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Measure approved 4-0.
- Trustee Rittenhouse moved to approved nine Housng Rehab applications. Second by Trustee Whitenack. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Mayor Vogt, aye. Motion passed 4-0.

## **COMMUNITY COMMENTS**

## **EXECUTIVE SESSION: FOR THE PURPOSE OF DISCUSSING AN EMPLOYEE'S WORK HISTORY AND APPOINTING A HEARING OFFICER.**

Trustee LeBar moved to go into executive at 8:52 p.m. Trustee Whitenack made the second. Vote: all ayes. Motion approved 4-0.

Motion to appoint Damien Costanza as the disciplinary hearing officer made by Mayor Vogt and seconded by Trustee Whitenack. Vote: Trustee Rittenhouse, abstained; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 3-0.

Motion to re-enter open session made by Trustee Whitenack and seconded by Trustee Rittenhouse at 9:09 p.m. Vote: all ayes. Motion carried 4-0.

**MOTION TO ADJOURN:** Made by Trustee Rittenhouse at 9:10 p.m..  
Trustee LeBar seconded the motion. Vote: all ayes.