

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
DEPARTMENT HEAD MEETING MINUTES  
SEPTEMBER 14, 2016**

**CALL TO ORDER:** Meeting called to order by Mayor Vogt at 6 p.m.

**BOARD MEMBERS PRESENTS:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

**GUESTS:** Code Enforcement Officer Tammy Malone, Superintendent of Public Works Scott Tracy, Police Chief Charlie Perkins, Deputy Clerk-Treasurer Jessica Nolan, Yvonne Smallwood, Ambulance President Jerry Jackson, Ambulance Capt. Scott Johnson, Fire Chief Greg Horr

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**PUBLIC HEARING: TO RECEIVE PUBLIC COMMENTS ON VILLAGE RECOGNIZING MILL CREEK ESTATES AS A PLANNED UNIT DEVELOPMENT (PUD). SEE SEPARATE MINUTES.**

**MAYOR'S COMMENTS/CORRESPONDENCE:** None

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed:

- Property maintenance law update
- Sewer law update
- TAP grants
- Section 3 coordinator for Housing Rehab Grant
- Fire Prevention Week proclamation
- Insurance proposals
- Restore NY Grant application

Public Safety:

- Ambulance – President Jackson and Capt. Johnson provided their reports
- Fire – Chief Horr provided his report. Of concern was the test failure of truck 518's ladder. Replacement parts difficult to find.
- Code – CEO Malone provided her report. She noted that the Planning Board and ZBA will be holding public hearings. She also mentioned that Key Bank wants to build a handicap ramp similar to Teachouts'. Parking problems on Weidman Lane, Adams St. and at Babcock Park were discussed as well. Mayor Vogt raised the issue of a cat leash law.

- Police – Chief Perkins gave his report. Also discussed were the new officers' progress, DWI money, budget modifications, computer needs, and alarm system. The DCS Homecoming Night football halftime fireworks display was approved.
- Courts – Justice reports were provided

Budget Finance & Audit: Monthly reports will be emailed tomorrow.

Public Works: Superintendent Tracy provided his report.

- Water and Sewer – The power feed line into the WWTP was shot and needed to be replaced. It should have been replaced during capital project. Board will consider adding to project cost. Also, sewer line on Quay St. will be scoped by Sewer Specialties, the Mills Corner water line replacement project is finished, the reservoir dam outfall is done. Additionally, Mr. Tracy noted that the coin-op water dispenser at the barns is providing trouble. The Board should consider replacing it and perhaps increasing the cost to users.
- Streets – Work on Austin St. continues. Superintendent Tracy also asked the Board to consider a pay increase for seasonal worker Brian Fairbrother. Street paving is still on the schedule and FEMA work on Mill Creek should start on Sept. 15 and take about two weeks.

Parks and Rec: Mayor Vogt informed the Board that the next Parks, Rec. and Beautification Committee meeting will be at 6 p.m. on Sept. 22. There was also discussion about decorating stores for Christmas. The light poles are too fragile to place decorations other than light strings on them.

Technology

- Codification – Mayor Vogt asked that any changes to the General Code proposed table of contents be submitted to the clerk quickly as the deadline is fast approaching.
- Going Paperless – Trustee Rittenhouse emphasized the need to go paperless. Board consensus was in agreement.

**UNFINISHED AND NEW BUSINESS:** None

**EXECUTIVE SESSION:** Trustee Rittenhouse moved to go into executive session for the purpose of discussing the town-village code enforcement officer contract and the work history of an employee. Second made by Trustee Humphrey. Vote: 5-0, all ayes. Time: 8:22 p.m.

**RETURN TO OPEN SESSION:** Trustee Rittenhouwse moved to return to open session. Second by Trustee Whitenack. Vote: 5-0, all ayes. Time: 9:14 p.m.

**MOTION TO ADJOURN:** Motion by Trustee Whitenack to adjourn, with second by Trustee Humphrey. Vote: all ayes. Motion carried 5-0. Meeting adjourned at 9:15 p.m.