**VILLAGE OF DANSVILLE**

**BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

**March 20, 2018**

**CALL TO ORDER:** By Mayor Peter Vogt at 7 p.m.

**PRESENT:** Mayor Peter Vogt, Deputy Mayor and Trustee Dan Rittenhouse Trustee, Trustee Robin Humphrey Mike Nagle and Trustee Norm Zeh

**ABSENT:**

**GUESTS:** Police Chief Charlie Perkins, Department of Public Works Superintendent Scott Tracy, Clerk/Treasurer Megan Aldrich, Code and Zoning Enforcement Officer Tammy Malone, Dave Luce, \*\*\*\*

**PLEDGE OF ALLEGIANCE:** Mayor Peter Vogt

**MINUTES:** Motion by Trustee Zeh to approve the following:

▪ Department Head Meeting Minutes, Feb. 14, 2018

 ▪ Regular Meeting Minutes, Feb. 20, 2018

 ▪ Public Hearing Minutes, re. Water & Sewer Laws, Feb. 20, 2018

▪ Special Meeting/Public Hearing re. Cold War Exemption, Feb. 27, 2018

Second provided by Trustee Nagle. Vote: all ayes. Motion approved 5-0.

**PRIVILEGE OF THE FLOOR:** ▪ David Luce re. Pickleball League Park Use

**MAYOR’S COMMENTS/CORRESPONDENCE:**

▪ Rpt. on Meeting with Matt Halladay, Genesee Finger Lakes Planning Council, re. NYSERDA Clean Energy Communities Program

▪ Grants (Mayor Vogt, Clerk Aldrich & DPW Superintendent Tracy)

▪ Sunday Spectator re. Grease Traps

**COMMITTEE REPORTS**

Village Clerk/Legislative: Mayor Vogt/Clerk Aldrich

▪ Action List Update

▪ Large Screen TV Donation

Trustee Zeh moved to accept a TV donation from Battle Street Brewery. Trustee Nagle seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

▪ Perkinsville Wells Assessment

▪ Temporary Meeting Day Change

Public Safety Updates: Trustee Nagle

Motion by Trustee Rittenhouse to accept the following resolution.

**RESOLUTION DECLARING THE SEWARD ST. - BRADNER CREEK CULVERT UNSAFE FOR VEHICULAR TRAFFIC**

**WHEREAS,** New York State Village Law,§ 4-412 empowers the board of trustees with providing for "the safety, health, comfort, and general welfare of its inhabitants"; and

**WHEREAS,** the Superintendent of Public Works and its engineering firm, MRB Group, have noted that the concrete deck for the culvert carrying Bradner Creek under Seward St. is deteriorating; and

**WHEREAS,** such deterioration poses a threat of collapse when a vehicle passes over it; and

**WHEREAS,** such collapse could cause injury or death to persons and damage to such vehicles;

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Trustees for the Village of Dansville declares the

Seward St. culvert carrying Bradner Creek under the street to be unsafe and closed to vehicle traffic.

Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

▪ Code Enforcement: Report received.

▪ Fire Department: Report received.

▪ Ambulance Company: Report received.

▪ Police Department: Report received.

▪ Village Courts: Reports received.

Budget, Finance & Audit: Trustee Rittenhouse

▪ The Board Budget Workshop will be on March 24th at 9am & the Public Hearing will be April 11th at 6pm.

▪ Budget Modifications: None

▪ Special Billings

 WWTP Capital Project w/Composting: None

Housing Rehab Grant: None

Trustee Rittenhouse moved to approve the following:

▪ Bills

General

Paid checks #16735, 16802-16813 = $20,783.16

Audit checks in the amount of $62,265.74

Water

Paid checks #1394, 1395, 1413-1422 = $12,144.08

Audit checks in the amount of $21,095.73

Sewer

Paid checks #1203, 1205, 1231-1236 = $19,105.55

Audit checks in the amount of $27,874.64

Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye. Motion passed 4-0.

▪ BAN and Bond Payments: None

Trustee Rittenhouse moved to approve the following:

▪ MedEx Billing Account Payments

**Livingston County EMS –** $5,175.00

**Patient Reimbursement** **–** $178.80

**MedEx –** Inv. 2018-3: $1,638.00

**Village of Dansville –** Pymnt., $9,955.94

**Dansville Ambulance –** Pymnt., $12,168.38

Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Public Works Updates

▪ Water & Sewer: Trustee Humphrey

▪ Streets: Trustee Zeh

Parks & Recreation: Trustee Zeh

▪ Youth Football League Field Agreement

Technology/ Energy: Mayor Vogt

▪ NYMEP Updates

▪ Walking Tour Update

**UNFINISHED BUSINESS:**

▪ Trustee Rittenhouse moved to request proposals for a Capital Improvement Plan. Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

▪Trustee Humphrey moved to donate $800.00 to Kurt Lohrmann for the purpose of decorating Main Street for the Holiday season. Trustee Nagle seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 4-0.

▪ Trustee Rittenhouse moved to accept the Proposed Verizon Wireless Network Node Lease. Trustee Zeh seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Trustee Nagle moved to approve the purchase of one pickup truck in the Villages 2017-18 fiscal year and 1 pickup truck in the Villages 2018-19 fiscal year, both from Wentworth Motor’s per their bid specifications and for the expense’s to be split equally between the General, Water and Sewer funds. Trustee Zeh seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Trustee Rittenhouse moved to replace both Milton Cat Loaders per Superintendent Tracy’s recommendation. Trustee Nagle seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Trustee Zeh moved to purchase the Excavator that the Village is currently renting contingent on a one year warranty from the purchase date. Trustee Rittenhouse seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Discuss & Vote on Water & Sewer Clerk Position: Tabled

**NEW BUSINESS:**

▪ Trustee Humphrey moved to approve the following resolution.

WHEREAS, in accordance with the Title VIII Fair Housing Policy of the

Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April 2018 has been designated by the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Dansville hereby declares and proclaims April as Fair Housing Month in the Village.

Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Trustee Zeh moved to accept the proposed Town hall lease agreement with the Town of North Dansville. Trustee Humphrey seconded the motion.

Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Discuss & Vote on MRB Proposal for Professional Services: Water System Study – Preliminary Engineering Report ($44,500): Tabled

▪ Trustee Rittenhouse move to accept MRB Group’s proposal for professional services on the Seward Street Culvert Replacement project not to exceed $15,500.00. Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Zeh moved to continue meeting past 9pm. Trustee Nagle seconded the motion. Vote: All ayes

▪ Discuss & Vote on MRB Proposal for Professional Services: Bradner Creek Hydraulic Model ($30,000): Tabled

▪ Trustee Zeh moved to accept MRB Groups proposal for professional services for the Maple Street Pump Station Rehabilitation Project not to exceed $13,000.00. Trustee Rittenhouse seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Trustee Humphrey moved to accept Thoma Development Consultants proposal for program delivery and administrative services for the 2017 Community Development Block Grant. Trustee Rittenhouse seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

**ACTION LIST SUMMARY:** Clerk Aldrich

**COMMUNITY COMMENTS:** None

**EXECUTIVE SESSION:**

▪ Trustee Zeh moved to enter executive session for the purpose of discussing employee work history. Trustee Humphrey seconded the motion. Vote: All ayes. Motion passed 5-0. 9:25pm

▪ Trustee Rittenhouse moved to re-enter into open session. Trustee Zeh seconded the motion. Vote: All ayes. Motion passed 5-0. 10:36pm

**MOTION TO ADJOURN:** Motion by Trustee Zeh to adjourn, with second by Trustee Rittenhouse. Vote: All Ayes. Motion carried 5-0. Meeting adjourned at 10:37pm.