**VILLAGE OF DANSVILLE**

**BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

**August 15, 2017**

**CALL TO ORDER:** By Mayor Vogt at 7 p.m.

**PRESENT:** Mayor Peter Vogt, Deputy Mayor and Trustee Dan Rittenhouse, Robin Humphrey Trustee Norm Zeh, Trustee Mike Nagle

**ABSENT:**

**GUESTS:** Police Chief Charlie Perkins, Department of Public Works Superintendent Scott Tracy, Clerk-Treasurer Megan Aldrich, Fire Chief Glenn Camuto, Sharon Burnett, Jasmine Willlis, Ann Domingo, Kyle Saxton, Jay Gregorius, Richard Fox, Nancy Fitzpatrick, Ron Hall, Brent Dickerson

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**PUBLIC HEARINGS:** Zoning change for Maple Street Parcel, New Dog Control Law, New Sidewalk Maintenance Law, CDBG Performance Input, Mintenance Code Punishment Update

**MINUTES:** Motion by Trustee Rittenhouse to approve the following:

▪ Department Head Meeting Minutes, June 14, 2017

 ▪ Public Hearing Minutes for Zoning Law Changes, June 20, 2017

▪ Public Hearing Minutes for Dog Control Law Changes, June 20, 2017

▪ Public Hearing Minutes for Sidewalk Maintenance Law Changes, June 20, 2017

 ▪ Regular Meeting Minutes, June 20, 2017

Second provided by Trustee Nagle. Vote: all ayes. Motion approved 5-0.

**PRIVILEGE OF THE FLOOR:**

▪Ron Hall

**MAYOR’S COMMENTS/CORRESPONDENCE:** Mayor Vogt briefed the Board on the following:

▪ Recognize Department of Public Works Employees, Don Hamler and Eddie fox for assisting a Village resident that was feeling ill

▪The Board will have a reserve fund workshop on August 29th at 4:30pm

▪Reminder that the Clerks Office is the clearing house for Employment Applications.

 ▪Boy Scout Eagle Court of Honor for Nick Smalt, August 13th.

**COMMITTEE REPORTS**

Village Clerk/Legislative:

 ▪ Action List Update

▪ Anti Harassment Policy (NYMIR)

Public Safety Updates: Trustee Nagle

▪ Fire Department: Report received.

 ▪ Ambulance Company: Absent. No report received.

▪ Code Enforcement: Absent. Report received. Changes to Zoning Law are now in effect.

▪ Police Department: Report received.

▪ Village Courts: Reports received. Mayor Vogt is conducting Court Audit.

Budget, Finance & Audit: Trustee Rittenhouse

▪ Special Billings: Trustee Rittenhouse moved to approve the following:

 WWTP Capital Project w/Composting: None

Housing Rehab Grant:

**Thoma Development** for Admin and Program Delivery, $4,055.86

**Cassidy & Underwood** for 10 VanCampen St., $1,500.00

Trustee Humphrey seconded the motion. Vote: all ayes. Motion approved 5-0.

▪ Bills: Trustee Rittenhouse moved to approve the following:

General

Paid checks #16333-16342 $61,474.89

Audit checks in the amount of $127,042.88

Water

Paid checks #1221-1224 $6,353.70

Audit checks in the amount of $12,678.23

Sewer

Paid checks #1068-1072 $5,762.14

Audit checks in the amount of $16,316.18

Trustee Nagle seconded the motion. Vote: all ayes. Motion approved 5-0.

▪ BAN and Bond Payments and MedEx Billing Account Payments: Trustee Rittenhouse moved to approve the following:

**9/23/17 –** USDA Rural Development for Water Storage Tank: $10,000.00 Principal and 4,950.00 Interest

**Livingston County EMS –** $4,500.00

**Livonia EMS –** None

**Patient Reimbursement** **–** $129.83

**MedEx –** Inv. 2017-08, $2,366.00

**Village of Dansville –** Pymnt., $2,883.41

**Dansville Ambulance –** Pymnt., $4,325.12

Public Works Updates

 ▪ Water & Sewer: Trustee Humphrey

\*The water and sewer laws committee does not yet have a date to meet

 ▪ Streets: Trustee Zeh

\*Still waiting to receive easement from Matthews Buses

 ▪ Parks & Recreation: Trustee Zeh

 Technology:

\* Website design update

\* Trustee Rittenhouse moved to approve extending the meeting past 9pm. Trustee Nagle seconded the motion. Vote: all ayes. Motion approved 5-0.

**UNFINISHED BUSINESS:**

\* Trustee Rittenhouse moved to approve MRB Groups Flood Plain Hydrology Study Proposal for $6,000.00. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\* Trustee Rittenhouse moved to approve MRB Groups I and I Flow Monitoriing proposal not to exceed $11,500.00. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\* Trustee Nagle moved to approve the Department of Public Works Skid Steer Upgrade. Trustee Rittenhouse seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\* Trustee Rittenhouse moved to approve the Department of Public Works Waste Water Treatment Plant Mini Loader Upgrade. Trustee Zeh seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\* Trustee Rittenhouse moved to approve the modification of the B-2 zoning district line at 45 Maple Street to include the entire parcel in B-2. Trustee Humphrey seconded the motion. Vote: All Ayes. Motion passed 5-0.

\* Trustee Nagle moved to approve the Dog Control Law. Trustee Rittenhouse seconded the motion. Vote: All Ayes. Motion passed 5-0.

\*The sidewalk maintence law is tabled for further discussion.

\* Trustee Rittenhouse moved to continue the meeting adter 9pm. Trustee Humphrey seconded the motion. Vote: All Ayes. Motion passed 5-0.

\*The maintenance code punishment update is tabled for further discussion.

**NEW BUSINESS:**

\*Trustee Rittenhouse moved to approve Mathieus’ Housing Rehab Grant Application. Trustee Zeh seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve Thoma Developments HOME Grant Administration Bid Proposal. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve an adjustment be made to 2 Clinton Street’s tax bill in order to give the resident the Vets exemption at requested by Tax Assessor Holley Smalt. Trustee Zeh seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve the waiver of late tax payment penalty for Richard Aprile. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve Thoma Developments HOME Grant Administration Bid Proposal. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Zeh moved to approve The placement of a Verizon Pole in SR36N-Maple St. intersection triangle at Verizon’s expence. Trustee Nagle seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Nagle moved to approve an increase in Chris Osborns hourly rate bringing him from $13.00 per hour to $19.72 per hour. Trustee Zeh seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve the purchase of Lakeland Concrete Blocks for Bradner Creek from Perine to William not to exceed $27,000.00. Mayor Vogt seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve Teamwork Solutions Modicon Quantum PLC Replacement System For the Water Filtration Plant. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

\*Trustee Rittenhouse moved to approve NYMIR insurance proposal. Trustee Humphrey seconded the motion. Vote: Trustee Zeh, aye; Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey; Mayor Vogt, aye. Motion passed 5-0.

**ACTION LIST SUMMARY:** Deputy Clerk Nolan

**COMMUNITY COMMENTS:** None

**EXECUTIVE SESSION:** Trustee Rittenhouse moved to enter executive session to discuss employees work history. Trustee Zeh seconded the motion. Vote: All Ayes. Motion passed 5-0. 10:02pm

**MOTION TO ADJOURN:** Motion by Trustee Humphrey to adjourn, with second by Trustee Nagle. Vote: All Ayes. Motion carried 5-0. Meeting adjourned at 10:13pm.