**VILLAGE OF DANSVILLE**

**DEPARTMENT HEAD MEETING MINUTES**

**DECEMBER 13, 2023, 6:00 P.M.**

**AUDITORIUM**

**CALL TO ORDER BY MAYOR HAYWOOD AT 6:00 P.M.**

**PRESENT: Mayor Haywood, Trustee Mike Nagle, Trustee Jeff Wiedrick, Trustee Charlie Perkins**

**ABSENT: None**

**GUESTS: Kevin Weidman, Dennis Weidman, Police Chief Shannon Griese, DPW Superintendent Scott Tracy, Kathy Button, Code Enforcement Officer Tammy Malone, Yvonne Smallwood, Quinn Golden, Mark Speccio, Rick Schwenzer**

**PRIVILEGE OF THE FLOOR:** None

The minutes of the November 8, 2023 Department Head Minutes were approved with a motion to approve by Trustee Nagle, seconded by Trustee Wiedrick. Vote 4-0, carried.

**MAYOR’S COMMENTS/CORRESPONDENCE: Mayor Haywood**

1. Appointment of Trustee – Mayor Haywood reported there were five candidates for Trustee that approached him about the open position. Kathy Button has been selected as the Trustee to replace Floyd Sick.
2. Website Contracting – Mayor Haywood reported he and the Clerk/Treasurer met with different organizations that create and maintain websites. His recommendation is Robert Deming. Mr. Deming has many local municipality websites that he maintains. Will vote next week at the regular Board meeting.
3. WIIA Grant – Mayor Haywood reported that the $750,000 WIIA Grant funds have already been received and replaced to the NYClass account.
4. Comprehensive Plan – Mayor Haywood reported he met with Nancy Nice, Chair of the Planning Committee, and he will provide more information at next week’s Board meeting.

**COMMITTEE REPORTS:**

 **VILLAGE CLERK/LEGISLATIVE:** None

 **CODE ENFORCEMENT**: TRUSTEE PERKINS

1. Code Enforcement Officer Malone discussed how to search maps on the County website.
2. Code Enforcement Officer Malone discussed solar lights at Exit 4 and is working on this.
3. Desktop Computer will be installed in the Code Office on December 28, 2023.

**BUDGET, FINANCE & AUDIT:** MAYOR HAYWOOD

1. Mayor Haywood reported that work on the 2024-25 Budget has begun. Police Chief Griese has his draft completed and Board members received a copy to review.
2. Clerk/Treasurer reported that the interest made in NYClass to date is $45,626.75.
3. The Board will need to approve budget modifications for finalizing the Water Improvement Project at their meeting.

**PUBLIC SAFETY:**

 \*Fire Department – report received

 \*Ambulance – report received at the Department Head Meeting

\*Police Department – Chief Griese discussed possibly purchasing another Durango

**PARKS AND RECREATION**: Trustee Nagle handed out information on rules and

 regulations of Geneseo’s Dog Park

**PUBLIC WORKS**: Trustee Wiedrick

1. Light on in Babcock Park – A new light has been installed, shining on neighbors houses. DPW Superintendent Scott Tracy will take care of.
2. Filters – MRB has finished the work for the ad and specifications. When the Clerk/Treasurers receives the information from MRB, she will place an ad in the Livingston County Newspaper.
3. Christmas Lights – Some lights have been ruined on Main Street, Police Department will watch for vandalism.
4. Water Improvement Project – Discussion on what remains to be finished with the project. Pilon is not getting paid $77,000 for cut and caps that the Village is doing.
5. DAM Report – DPW Superintendent Scott Tracy discussed the report from the DEC. Greg Hotaling from MRB is developing the Engineering portion now.
6. Water Plant – Received a very nice report, three items that need to be fixed.
7. Trees – Mr. Schwenzer discussed trees and his displeasure with Pilon planting dogwood trees as replacements.

**UNFINISHED BUSINESS**:

**NEW BUSINESS**:

**EXECUTIVE SESSION:**

**ADJOURNMENT**

Meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Susan M. Cotter

Clerk/Treasurer