**VILLAGE OF DANSVILLE**

**BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

**October 16, 2018**

**CALL TO ORDER:** By Mayor Peter Vogt at 7 p.m.

**PRESENT:** Mayor Peter Vogt, Deputy Mayor and Trustee Dan Rittenhouse, Trustee Richard LeBar, and Trustee Mike Nagle

**ABSENT:** Trustee Norm Zeh

**GUESTS:** Police Chief Charlie Perkins, Department of Public Works Superintendent Scott Tracy, Clerk-Treasurer Megan Aldrich, Fire Chief Glenn Camuto and Jeff Miller

**PLEDGE OF ALLEGIANCE:** Mayor Peter Vogt

**MINUTES:** Motion by Trustee Rittenhouse to approve the following:

▪ Department Head Meeting Minutes, Sept. 12, 2018

 ▪ Regular Meeting Minutes, Sept. 18, 2018

Second provided by Trustee Nagle. Vote: all ayes. Motion approved 4-0.

**PRIVILEGE OF THE FLOOR:**  None

**MAYOR’S COMMENTS/CORRESPONDENCE:**

▪ The Village did not receive the Downtown Revitalization Initiative Grant Funding

▪ Rebekah Dockstader is interested in purchasing the Nelson & Gray St. Property from the Village

**COMMITTEE REPORTS**

Village Clerk/Legislative: Mayor Vogt/Clerk Aldrich

▪ Action List Update

▪ Server Update

Public Safety Updates: Trustee Nagle

▪ Code Enforcement:

-Report received.

▪ Fire Department:

-Report received.

▪ Ambulance Company:

-Report received.

▪ Police Department:

▪ Village Courts:

-Reports received.

Budget, Finance & Audit: Trustee Rittenhouse

Trustee Rittenhouse moved to approve the budget modifications as provided by Clerk Aldrich. Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

Trustee Rittenhouse moved to approve the following

▪ Special Billings

 WWTP Capital Project w/Composting: None

 Community Development Block Grant: None

Home Grant

**Cassidy and Underwood** for 22 Spruce Street, $10,000.00

Trustee LeBar seconded the motion. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 4-0.

Trustee Rittenhouse moved to approve the following

▪ Bills

 General

Paid checks #17240-17248, 17250-17252, 17262 = $57,670.05

Audit checks in the amount of $164,977.73

Water

Paid checks #1590-1597 = $8,119.44

Audit checks in the amount of $79,227.16

Sewer

Paid checks #1374, 1387-1390 = $11,991.92

Audit checks in the amount of $86,847.36

Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

Trustee Rittenhouse moved to approve the following

 ▪ BAN and Bond Payments

**11/1/18 –** Environmental Facilities Corp. for Mill Creek Dam, $898.27 Interest

**11/1/18 –** Depository Trust Company for WWTP Land Acquisition, $2,186.25 Interest

**11/1/18 –** Depository Trust Company for Water Fund Share of Water Meters $1,762.50 interest

**11/1/18 –** Depository Trust Company for Sewer Fund Share of Water Meters, $1,762.50 Interest

**11/19/18 –** Environmental Facilities Corp. for WWTP Capital Project, $384,400.00 Principal

Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

Trustee Rittenhouse moved to approve the following

 ▪ MedEx Billing Account Payments

**Livingston County EMS –** $2,700.00

**MedEx –** Inv. 2018-10, $2,288.00

**Village of Dansville –** Pymnt., $10,794.46

**Dansville Ambulance –** Pymnt., $13,193.23

Trustee LeBar seconded the motion. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 4-0.

▪Public Works Updates

▪ Study of Renting v. Owning Village Offices (Engineering Assessment)

▪ Water & Sewer: Trustee Nagle

\*Trustee Rittenhouse moved to estimate the October bills as provided by Account Clerk Nolan for four customer accounts due to a clerical error during the January billing. Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

▪ Streets: Trustee LeBar

\* Survey of Municipal Parking Lots (Library, Paradise Alley,Town Hall)

 \* Credit Union Alley Future

 \* Hell’s Alley R.O.W. Assessment

 \* Livingston Co. Street Light Aggregation

Parks & Recreation: Trustee Nagle

▪ Barry Haywood will act as the Chairman of the newly created Clara Barton Statue Committee

 ▪ Halloween Parade and Cider & Donuts

 Technology/Energy: Mayor Vogt

**UNFINISHED BUSINESS:**

▪ Trustee Rittenhouse moved to change the name of Elizabeth St. Extension to Applin Way and this will be effective upon notification of the Livingston County 911 Center. Trustee LeBar seconded the motion. Trustee LeBar seconded the motion. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 4-0.

▪ Trustee Nagle moved to change the name of Seward St. Extension to Bunnell Lane and this will be effective upon notification of the Livingston County 911 Center. Trustee Nagle seconded the motion. Trustee LeBar seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

**NEW BUSINESS:**

▪ Trustee Rittenhouse moved to appoint Barbara LaForce as a ZBA Alternate Board Member. Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

▪ Trustee Rittenhouse moved to allow open containers in the Downtown Business District during the Winter in the Village Event. Trustee LeBar seconded the motion. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 4-0.

▪ Trustee Rittenhouse moved to approve the PLC upgrade for the Water Plant for $19,976.61. Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 4-0.

**ACTION LIST SUMMARY:** Clerk Aldrich

**COMMUNITY COMMENTS:**

**EXECUTIVE SESSION:** Trustee Rittenhouse moved to enter into executive session for the purpose of discussing an employees work history. Trustee Nagle seconded the motion. Vote: All ayes. Motion passed 4-0. Time: 8:40pm.

Trustee Rittenhouse moved to return to open session. Trustee Nagle seconded the motion. Vote: All ayes. Motion passed 4-0. Time: 9:29pm.

**MOTION TO ADJOURN:** Motion by Trustee Rittenhouse to adjourn, with second by Trustee LeBar. Vote: All Ayes. Motion carried 4-0. Meeting adjourned at 9:30pm.