**VILLAGE OF DANSVILLE**

**BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

**November 20, 2018**

**CALL TO ORDER:** By Mayor Peter Vogt at 7 p.m.

**PRESENT:** Mayor Peter Vogt, Deputy Mayor and Trustee Dan Rittenhouse, Trustee Richard LeBar, Trustee Norm Zeh

and Trustee Mike Nagle

**ABSENT:**

**GUESTS:** Police Chief Charlie Perkins, Department of Public Works Superintendent Scott Tracy, Account Clerk/ Typist Jessica Nolan, Fire Chief Glenn Camuto

**PLEDGE OF ALLEGIANCE:** Mayor Peter Vogt

**MINUTES:** Motion by Trustee Zeh to approve the following:

▪ Department Head Meeting Minutes, Oct. 10, 2018

 ▪ Regular Meeting Minutes, Oct. 16, 2018

Second provided by Trustee Nagle. Vote: all ayes. Motion approved 5-0.

**PRIVILEGE OF THE FLOOR:**  None

**MAYOR’S COMMENTS/CORRESPONDENCE:**

▪ Ltr. from NYSDOT re. BridgeNY Award

▪ NYCOM Legislative Priorities Meeting Report

▪ Village Boards Assoc. Dinner Summary

**COMMITTEE REPORTS**

Village Clerk/Legislative: Mayor Vogt/Clerk Aldrich

▪ Action List Update

▪ Will host the next Association of Village Boards meeting on February 20th

▪ Server is up and running

Public Safety Updates: Trustee Nagle

▪ Code Enforcement:

-Report received.

▪ Fire Department:

-Report received.

-Fire Prevention Award Ceremony is on December 4th at 7pm

▪ Ambulance Company:

-Report received.

-Contracts meeting will be on November 27th at 6pm

▪ Police Department:

-Report received.

-Police car bids were received by one vendor for $39,700 per vehicle

-Officer Faugh has requested to keep his pistol and the Board of Trustees have requested additional information before making a decision.

Trustee Rittenhouse moved to enter into executive session for the purpose of interviewing a potential Police Officer. Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 5-0.Time: 7:41pm.

Trustee Rittenhouse moved to enter back into open session. Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 5-0. Time: 8:00pm.

Trustee Rittenhouse moved to hire Catherine Mucha as a Part Time Police Officer off the Livingston County Civil Service list. Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to purchase two black police cars from the bids received. Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Village Courts:

-Reports received.

Budget, Finance & Audit: Trustee Rittenhouse

Trustee Rittenhouse moved to approve the following

▪ Special Billings

WWTP Capital Project w/Composting: $217,613.15 to Sewer Account to close project and pay on Principal

 Community Development Block Grant: None

Home Grant

Cassidy and Underwood flor 1 Eagle Street $18,275.00

Trustee LeBar seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to approve the following

▪ Bills

 General

Paid checks #17312-17330 $42,196.67

Audit checks in the amount of $242,042.20

Water

Paid checks #1624-1630 $9,514.14

Audit checks in the amount of $48,418.24

Sewer

Paid checks #1412-1420 $321,090.81

Audit checks in the amount of $336,882.12

Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to approve the following

 ▪ MedEx Billing Account Payments

**Livingston County EMS –** $5,850.00

**MedEx –** Inv. 2018-11 **–** 1,456.00

**Village of Dansville –** Pymnt., $11,798.12

**Dansville Ambulance –** Pymnt., $14,419.92

Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 5-0.

▪Public Works Updates

▪ Study of Renting v. Owning Village Offices (Engineering Assessment)

▪ Water & Sewer: Trustee Nagle

\*Trustee Rittenhouse moved to authorize the posting of Waste Water Treatment Plant Operator Trainee following the appropriate notification being provided to the Civil Service Employees Association. Trustee LeBar seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Streets: Trustee LeBar

\* Survey of Municipal Parking Lots (Library, Paradise Alley,Town Hall)

Parks & Recreation: Trustee Nagle

▪ Clara Barton Statue Committee Update Clara Barton Statue Committee

 Technology/Energy: Mayor Vogt

▪ Reminder to Board to Review Codification that is due back to General Code on December 7th

 ▪ Downtown Historic District Walking Tour Project Update

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**RESOLUTION**

Whereas, the Town of North Dansville has been assigned by New York State as Vital Statistics Registration District 2559, and the Village of Dansville has been assigned by New York State as Vital Statistics Registration District 2527, and

Whereas, the Village Clerk has requested the approval of the Village Board to formally consolidate the Town and Village into one primary registration district, namely the District of the Town of North Dansville under Vital Statistics Registration District 2559, and

Whereas, the formal consolidation of the Registration Districts would benefit the public by eliminating questions as to which district records should be filed and not result in the loss of services to either municipality,

NOW, therefore be it RESOLVED, by the Village Board of Dansville that consolidation of the Town and Village Registrar functions under the Town’s registration number (Vital Registration District 2559) is approved, pending necessary approvals of all other required entities, including the Village of Dansville, Livingston County and New York State Department of Health.

Motion was made by Trustee Zeh and seconded by Trustee LeBar to approve the resolution to consolidate the vital registration districts between the Town of North Dansville and the Village of Dansville under vital statistics registration district 2559.

Motion carried with 5 as follows:

Trustee Rittenhouse: Aye

Trustee LeBar: Aye

Trustee Zeh: Aye

Trustee Nagle: Aye

Mayor Vogt: Aye

Trustee Rittenhouse moved to approve the destruction of records request provided by Account Clerk/ Typist Nolan. Trustee Nagle seconded the motion. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

**ACTION LIST SUMMARY:**

**COMMUNITY COMMENTS:**

**EXECUTIVE SESSION:**

**MOTION TO ADJOURN:** Motion by Trustee Rittenhouse to adjourn, with second by Trustee Zeh. Vote: All Ayes. Motion carried 5-0. Meeting adjourned at 8:40pm.