**VILLAGE OF DANSVILLE**

**BOARD OF TRUSTEES**

**REGULAR MEETING MINUTES**

**April 16, 2018**

**CALL TO ORDER:** By Mayor Peter Vogt at 7 p.m.

**PRESENT:** Mayor Peter Vogt, Deputy Mayor and Trustee Dan Rittenhouse Trustee, Trustee Robin Humphrey Mike Nagle and Trustee Norm Zeh

**ABSENT:**

**GUESTS:** Police Chief Charlie Perkins, Department of Public Works Superintendent Scott Tracy, Clerk/Treasurer Megan Aldrich, Code and Zoning Enforcement Officer Tammy Malone, Fire Chief Glenn Camuto, Talon Sherry, Gary Welch, Marissa Siciliano, Julee Acomb, Sghannon Griese, Matt Leader, Jeff Miller

**PLEDGE OF ALLEGIANCE:** Mayor Peter Vogt

**MINUTES:**

**PRIVILEGE OF THE FLOOR:**  Julee Acomb & Marissa Siciliano (Battle Street Brewery) re. Street Closures

**MAYOR’S COMMENTS/CORRESPONDENCE:**

▪ Rpt. on Meeting with Matt Halladay, Genesee Finger Lakes Planning Council, re. NYSERDA Clean Energy Communities Program

▪ Grants (Mayor Vogt, Clerk Aldrich & DPW Superintendent Tracy)

▪ Sunday Spectator re. Grease Traps

**COMMITTEE REPORTS**

Village Clerk/Legislative: Mayor Vogt/Clerk Aldrich

▪ Action List Update

▪ Large Screen TV Donation

Public Safety Updates: Trustee Nagle

▪ Code Enforcement: Report received.

▪ Fire Department: Report received.

▪ Ambulance Company: Report received.

▪ Police Department: Report received.

▪ Village Courts: Reports received.

Budget, Finance & Audit: Trustee Rittenhouse

▪ Budget Modifications: Trustee Rittenhouse moved to approve the General Fund budget modifications as provided by Clerk Aldrich. Trustee Nagle seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

▪ Special Billings

WWTP Capital Project w/Composting: None

Housing Rehab Grant: None

▪ Bills

Trustee Rittenhouse moved to approve the following

General

Paid checks #16855-16864 = $22,031.24

Audit checks in the amount of $37,128.26

Water

Paid checks #1434-1438 = $10,298.29

Audit checks in the amount of $38,198.15

Sewer

Paid checks #1243-1247 = $11,887.30

Audit checks in the amount of $24,180.09

Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to approve the following

▪ BAN and Bond Payments:

5/1/18 – Environmental Facilities Corporation Payable to M&T Bank for Mill Creek Dam: $15,000 Principal and $1,160.18 Interest

5/1/18 – Depository Trust Company for WWTP Land Acquisition: $5,000 Principal and $2,261.25 Interest

5/1/18 – Depository Trust Company for Water Fund Share of Water Meters $27,500 Principal and $2,175 Interest

5/1/18 – Depository Trust Company for Sewer Fund Share of Water Meters: $27,500 Principal and $2,175 Interest

Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to approve the following

▪ MedEx Billing Account Payments

Livingston County EMS – $2,475.00

Patient Reimbursement – None

Livonia EMS – $450.00

MedEx – Inv. 2018-4: $1,872.00

Village of Dansville – Pymnt., $10,846.06

Dansville Ambulance – Pymnt., $13,256.29

Trustee Zeh seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

Public Works Updates

▪ Construction Surplus Soil

▪ Water & Sewer: Trustee Humphrey

Trustee Humphrey moved to remove eight base rate charges for water and the same for sewer from Grand Manor Suites billings and to bill the property as a hotel for as long as the property remains a hotel and to adjust those same base rate charges from the April 2018 bills. Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Nagle moved to approve the agreement between the Village of Dansville and Trisha Griese pending the removal of the word “conveyed” on page 5, Appendix “A” of the agreement. Trustee Rittenhouse seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

Change of Labor Grade for Dave Avery at next month’s meeting

▪ Streets: Trustee Zeh

Proposed Verizon Wireless Network Node Lease

Trustee Zeh moved to approve a no parking sign be installed 75 Feet South of Franklin Street on Spruce Street. Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Parks & Recreation: Trustee Zeh

▪ Youth Football League Field Agreement Update

▪ Little League Park Public Access

▪ Seasonal Park Workers

Technology/ Energy: Mayor Vogt

▪ Walking Tour Update: Next Meeting May 10 at 7pm

**UNFINISHED BUSINESS:**

Trustee Humphrey moved to request proposals for a Capital Improvement Plan. Trustee Nagle seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

**NEW BUSINESS:**

Trustee Zeh moved to approve the 2018-19 Budget. Trustee Nagle seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to purchase a Sewer Camera Locator. Trustee Zeh seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Humphrey moved to approve the destruction of records request provided by Deputy Clerk Nolan. Trustee Nagle seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Trustee Rittenhouse moved to assign Trustee Humphrey as the liaison for Streets, Parks and recreation; to assign Trustee Nagle as the liaison for Water and Sewer and to assign Trustee Zeh as the liaison for Public safety. Trustee Nagle seconded the motion. Vote: Trustee Nagle, aye; Trustee Zeh, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

**ACTION LIST SUMMARY:** Clerk Aldrich

**COMMUNITY COMMENTS:** None

**EXECUTIVE SESSION:**

Trustee Humphrey moved to enter into executive session for the purpose of discussing the CSEA contract and to descuss the work history of an employee. Trustee Rittenhouse seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Zeh, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion passed 5-0. 8:15pm.

Trustee Rittenhouse moved to re-enter into open session. Trustee Humphrey seconded the motion. Vote: All ayes. Motion passed 5-0. 8:32pm

Trustee Rittenhouse moved to approve the closure of Spruce Street on May 19th for the Battle Street Brewery Grand Opening and to allow open conatiners on the Brewery grounds and on the closed section of Spruce Street. The Street must be opened to all traffic by 11pm. Trustee Humphrey seconded the motion. Vote: All ayes. Motion passed 5-0.

Trustee Zeh moved to approve the contract between the Village of Dansville and CSEA, Local 1000 AFSCME, AFL-CIO. Trustee Nagle seconded the motion. Vote: All ayes. Motion passed 5-0.

**MOTION TO ADJOURN:** Motion by Trustee Nagle to adjourn, with second by Trustee Humphrey. Vote: All Ayes. Motion carried 5-0. Meeting adjourned at 8:40pm.