

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
DEPARTMENT HEAD MEETING MINUTES
DECEMBER 14, 2016**

CALL TO ORDER: Meeting called to order by Mayor Vogt at 6 p.m.

BOARD MEMBERS PRESENTS: Mayor Peter Vogt, Trustee Richard LeBar, Trustee Dan Rittenhouse, Trustee Robin Humphrey

ABSENT: Trustee Richard Whitenack

GUESTS: Superintendent of Public Works Scott Tracy, Police Chief Charlie Perkins, Clerk-Treasurer Megan Aldrich, Ambulance Director Scott Johnson, Fire Chief Greg Horr

PLEDGE OF ALLEGIANCE: Mayor Vogt

MAYOR'S COMMENTS/CORRESPONDENCE: Mayor Vogt briefed the Board on the following items:

- Dansville Municipal Airport Master Plan Project
- Livingston County Dept. of Health Main Streets Go Blue Campaign
- Fire Prevention School Awards
- EFC Engineering Agreement acceptance letter
- NYSTART Program

COMMITTEE REPORTS

Village Clerk/Legislative: The following items were discussed:

- Action items update.
- Home Grant application Dec. 16 deadline
- Notice by NYS that Tammy Malone housing rehab application has been determined not be a conflict of interest. Trustee Humphrey moved to approve the application. Second made by Trustee Rittenhouse. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 4-0.
- Panic alarm quotes. Trustee Rittenhouse made the motion to accept the bid from Doyle. Motion seconded by Trustee Humphrey. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 4-0.
- Workshops/public hearings for local laws (Sidewalk, Noise, Tax Cap Override and Property Maintenance). The Board will meet at 4 p.m. on Jan. 11, 2017 for a workshop on the laws and to go over the Strategic Plan as well.

- Sexual Harassment Policy. Trustees Rittenhouse and Humphrey were appointed by Mayor Vogt to sit on the sexual harassment complaint review committee.
- Dangerous dogs
- Visitor Center signs
- Memorial signs for Church Park trees

Public Safety: Reports received from

- Code – CEO Malone presented her report. Accessory building heights were also discussed.
- Ambulance –Director Johnson gave his report. Reports are now current.
- Fire – Chief Horr provided his report. Also, at the request of the chief, Trustee Humphrey moved to authorize the Fire Department to purchase four additional radios through the Livingston County contract. Trustee LeBar made the second. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 4-0. There was further discussion on providing fire protection service to the Town of Dansville (Steuben County).
- Police – Chief Perkins gave his report. The Board also discussed the status of hiring Officers VanDunk and Mucha full time and lawn and curb parking.
- Courts – Reports provided by email.

Budget, Finance & Audit: Mayor Vogt briefed the Board on the following:

- State audit update
- Strategic Plan status and workshop (noted above). The mayor and department heads will be holding meetings with the central business district business/property owners to discuss issues in the district.
- Department heads are preparing input for the 2017-18 budget.

Public Works: Superintendent Tracy provided his report. Also discussed were the water main pipeline behind the Moose Club, compost policy and distribution location, and an RFP for hydrologist to review the local FEMA survey.

Parks and Rec: Mayor Vogt briefed the Board on the following:

- Winter in the Village and open container issues
- Upgrading Main St. Christmas decorations
- Next Parks, Rec and Beautification Committee meeting
- Downtown concert as a First Friday event
- Pioneer Park and NYS historical sign dedication ceremony to be held in conjunction with Dogwood Festival.

- Caulking of G.A.R. Soldiers' Monument to be undertaken in the spring with the return of good weather.
- Parks master plan

Technology: None

UNFINISHED AND NEW BUSINESS: None

EXECUTIVE SESSION: Motion by Trustee Humphrey to go into executive session for the purpose of discussing the work history of a particular individual. Second by Trustee Rittenhouse. Vote: all ayes. Time: 10:34 p.m.

Motion by Trustee Rittenhouse and second by Trustee Humphrey to return to open session. Vote: all ayes. Time: 10:54 p.m.

MOTION TO ADJOURN: Motion by Trustee LeBar to adjourn, with second by Trustee Rittenhouse. Vote: all ayes. Motion carried 4-0. Meeting adjourned at 10:55 p.m.