

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 20, 2016**

CALL TO ORDER: By Trustee/Deputy Mayor LeBar at 7 p.m.

PRESENT: Deputy Mayor Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

ABSENT: Mayor Peter Vogt

PLEDGE OF ALLEGIANCE:

GUESTS: Superintendent of Public Works Scott Tracy, CEO Tammy Malone, Deputy Clerk-Treasurer Jessica Nolan, Chief of Police Charlie Perkins.

MINUTES: Trustee Humphrey moved to approve the following with corrections:

- Committee Meeting Minutes, Nov. 9, 2016
- Regular Meeting Minutes, Nov. 15, 2016

Second provided by Trustee Whitenack. Vote: all ayes. Motion passed 4-0.

PRIVILEGE OF THE FLOOR: NONE

MAYOR'S COMMENTS/CORRESPONDENCE: NONE

COMMITTEE REPORTS

Village Clerk/Legislative:

- Action List Update: Letter of intent to retire needed from Rick Schwenzer.
- OCR Housing Grant Application Update: Application submitted and hoping to hear back in March.

Public Safety Updates:

- Code Enforcement
 - * CEO Malone will present information at the January meeting on the state's new "Zombie House" law.
 - * Board requested CEO Malone start the violation process on Abbott's Farm Market.
 - * Battle St. Brewery status unchanged.
- Fire Department
 - * Update on Town of Dansville Request: Continuing to obtain coverage map of proposed new area.
- Ambulance Company: Nothing new

- Police Department: New car is in but needs new radio.
- Village Courts: Board has reports

Budget, Finance & Audit:

- Budget Modifications: Trustee Rittenhouse moved to approve the modifications per the list previously provided. Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Trustee/Deputy Mayor LeBar, aye. Measure approved 4-0.
- Special Billings: Motion made by Trustee Humphrey to approve the following:

WWTP Capital Project w/ Composting:

Bernard P Donegan for FMS, \$1,367.51
MRB Group for Engineering Svc., \$6,756.82
Crane Hogan for WWTP improvements, \$33,897.62
Timothy R. McGill for Long Term Financing Bond Council, \$14,770.70

Housing Rehab Grant:

Thoma Development for program admin. and delivery, \$10,047.70
Zerodraft USA for Energy Audits, \$1,400.00
Cassidy and Underwood for 29 West Ave., \$2,500.00
Cassidy and Underwood for 28 Morse St., \$19,000.00
Cassidy and Underwood for 7 Lincoln Ave., \$22,500.00
Cassidy and Underwood for 10 VanCampen St., \$24,100.00

Second made by Trustee Whitenack. Vote: Trustee Whitenack, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Trustee/Deputy Mayor LeBar, aye. Measure carried 4-0.

- Bills: Trustee Humphrey moved to approve the following:

General

Paid checks #15841-15849, 15851 = \$182,209.58
 Audit Checks in the amount of \$302,775.33

Water

Paid checks # 1032-1036 = \$426,964.58
 Audit checks in the amount of \$434,904.75

Sewer

Paid checks #896-902 = \$39,937.30

Audit checks in the amount of \$56,110.37

Second provided by Trustee Rittenhouse. Vote: Trustee Whitenack, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Trustee/Deputy Mayor LeBar, aye. Measure passed 4-0.

▪ Trustee Rittenhouse made the motion to approve the following:

BAN and Bond Payments:

1/1/17 – Environmental Facilities Corporation for Water Plant, \$340,000.00 Principal and \$30,918.30 Interest

MedEx Billing Account Payments

Livingston County EMS – \$3,600.00

MedEx – Inv. 2016-12, \$1,196.00

Patient Ins. Reimbursement – \$0.00

Village of Dansville – Pymnt., \$9,415.50

Dansville Ambulance – Pymnt., \$14,123.24

Second offered by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Trustee/Deputy Mayor LeBar, aye. Measure approved 4-0.

Public Works Updates

▪ Water & Sewer:

* Water main break last week.

* Superintendent to check with MRB about hydrologist.

* Attorney has had sewer law for three weeks. Need to have him return it with comments to MRB ASAP.

▪ Streets:

* Street crew is work on getting trees down and trimming others.

Parks & Recreation:

▪ Next PR&B Committee Meeting – Jan. 19, 2017

▪ Pioneer Park and Historical Marker Dedication Slated for Spring (Dogwood Festival)

Technology: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

COMMUNITY COMMENTS: None

EXECUTIVE SESSION: Motion by Trustee Rittenhouse and second by Trustee Humphrey to go into executive session for the purpose of discussing the work history of several particular employees. Vote: all ayes. Motion passed 4-0. Time 8 p.m.

Motion by Trustee Humphrey to return to open session. Second by Trustee Rittenhouse. Vote: all ayes (4-0). Time: 8:45 p.m.

MOTION TO ADJOURN: Motion to adjourn made by Trustee Humphrey, with second by Trustee Whitenack. Vote: all ayes (4-0). Time: 8:46 p.m.