

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
DEPARTMENT HEAD MEETING MINUTES
FEBRUARY 10, 2016**

CALL TO ORDER: Meeting called to order by Mayor Vogt at 7 p.m.

BOARD MEMBERS PRESENTS: Mayor Peter Vogt, Trustee Richard LeBar, Trustee Robin Humphrey, Trustee Dan Rittenhouse

ABSENT: Trustee Dick Whitenack

GUESTS: Police Chief Charlie Perkins, Village Clerk-Treasurer Megan Aldrich, Ambulance Co. President Jerry Jackson, Ambulance Co. Director Scott Johnson, Code Enforcement Officer Tammy Malone, Greg Hotaling (MRB)

PLEDGE OF ALLEGIANCE: Mayor Vogt

PRIVILEGE OF THE FLOOR: Greg Hotaling addressed the Board concerning the reasons for Engineering Services Amendment #4.

MAYOR'S COMMENTS/CORRESPONDENCE: Mayor Vogt briefed the Board on the following:

- Reminder that Monday the 15th is Presidents' Day
- Livingston County EMC is seeking nominations for 18th annual Earth Day Award
- APWA Project of the Year Award
- DCS free and reduced lunch percentages
- DOH Main Streets Go Blue campaign
- Numbers for 2015 Dansville Downtown Partnership Program
- Reminder that the Genesee Valley Village Boards Assoc. dinner-meeting is Feb. 18 at the Gaslight, with Heather Grant, the county grant writer, the speaker.

COMMITTEE REPORTS

Village Clerk/Legislative: The following items were discussed:

- Action/Punch List Update
- Thoma bid for CDBG administrator and grant program agreement. Trustee Rittenhouse moved to approve, with second by Trustee Humphrey. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 4-0.
- Update on Cox FOILs
- Matthews easement

- Investment policy (copy given to each trustee)
- Reminder that the tax cap override public hearing is next Tuesday.
- Letter regarding USDA audit/management reports.
- Drinking water grants
- Empire Access application for fiber optic TV franchise

Public Safety: The following items were among those discussed:

- Code Enforcement – CEO Malone provided her report. The following items were also discussed:
 - * DEC National Flood Insurance Program Community Assistance visit.
 - * Rescinding of demolition letter for 48 Perine St. (request of Village Attorney John Vogel).
 - * Explanation of issue concerning kennels/premises.
 - * Email of Nov. 4, 2015 regarding CEO annual report for reporting year 2014.
- Fire – No representative from Fire Dept. but Chief Horr's report was provided. The Board also discussed the fire protection contracts.
- Ambulance – Director Johnson gave his report and President Jackson his. Also discussed was the village-ambulance contract.
- Police – Received Chief Perkins' report. Mayor Vogt update the Board on reopening the DPOA's contract concerning Section 443-f.
- Courts – Justice Werth's report was provided.

Budget Finance & Audit: The following items were discussed:

- 2016-17 budget process update
- Audit update
- DCC request for Summer Rec budget increase
- Installment purchase contracts
- CHIPS bulletin
- Housing Rehab Grant status of funds
- Tractor Supply Bill – prepayment option

Public Works: Superintendent Tracy provided his report. Also discussed were the following:

- Water and Sewer
 - * WWTP/composting facility change order EC-05
 - * Composting permit status
 - * MRB engineering services Amendment #4
 - * Emergency Action Plan for village reservoir dam
 - * List of persons in arrears on water and sewer bills
- Streets
 - * Highland Ave. lights (outside the village)

- Parks and Rec

* Next PRB Committee meeting is Feb. 15 at 7 p.m.

Technology – None

UNFINISHED AND NEW BUSINESS: None

MOTION TO ADJOURN: Motion by Trustee Humphrey to adjourn, with second by Trustee LeBar. Vote: all ayes. Motion carried 4-0. Meeting adjourned at 10:25 p.m.