

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
DEPARTMENT HEAD MEETING MINUTES  
JANUARY 11, 2017**

**CALL TO ORDER:** Meeting called to order by Mayor Vogt at 6 p.m.

**BOARD MEMBERS PRESENTS:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

**GUESTS:** Superintendent of Public Works Scott Tracy, Police Chief Charlie Perkins, CEO Tammy Malone (and Everett), Clerk-Treasurer Megan Aldrich, Ambulance President Jerry Jackson, Fire Chief Greg Horr, Dansville School District Superintendent Dr. Paul Alioto, Greg Hotaling of MRB Group.

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**PRIVILEGE OF THE FLOOR**

- Dr. Alioto briefed the Board on the District's proposed capital project.
- Greg Hotaling updated the Board on the status of several water and sewer projects.

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt briefed the Board on the following items:

- EFC teleconference regarding the D'Amico Plumbing & Heating situation.
- A letter from the Presbyterian Church inquiring about rules and guidelines for the use of Church Park.
- Rick Schwenzer's letter of intent to retire.
- The availability of DEC grants.
- A letter of complaint against the Dansville Police Department.

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed:

- Action items update.
- Feb. 15 meeting with central business district business and property owners to discuss ways to improve downtown (date later changed to Feb. 22).
- Panic alarm update.
- Public hearings for local laws: Sidewalk Maintenance, Noise and Tax Cap Override.
- Peddler law exemption for Mike Adams.
- Sexual Harassment Complaint Review Committee.

- Visitor Center signs.
- Memorial signs for Church Park trees.
- Employment issues in DPW.

Public Safety: Reports received from

- Code – Also discussed were accessory building heights and vacant/abandoned properties.
- Ambulance
- Fire – Also discussed was fire service to the Town of Dansville, Steuben County.
- Police – Also discussed were the following: status of new officers, lawn and curb parking and red light running.
- Courts

Budget, Finance & Audit: Mayor Vogt briefed the Board on the following:

- Budget update
- Water and sewer refund to St. Peter's Episcopal Church.
- Reserve funds

Public Works: Superintendent Tracy provided his report. Also discussed were the following:

- Water & Sewer

Action on the water pipeline behind the Moose Club

- \* GPS/GIS program
- \* Compost policy and distribution location
- \* Macky parcel: taxes and water and sewer service
- \* Griffith Adam St. water connection
- \* Water and sewer billing to fire and ambulance garages

- Streets

- \* RFP for hydrologist to review FEMA surveys
- \* Matthews' agreement over Village right-of-way

Parks and Rec: Mayor Vogt briefed the Board on the following:

- Next PRB Committee meeting
- Reinventing downtown
- Caulking on G.A.R. Soldiers' Monument
- Parks master plan
- Garden club input

Technology:

- Codification status
- Going paperless
- Website update

**UNFINISHED AND NEW BUSINESS:** Motion by Trustee Rittenhouse and second by Trustee Humphrey to approve Jessica Nolan as the Village

Registrar. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

**EXECUTIVE SESSION:** Trustee Humphrey moved at 9:11 p.m. to enter into executive session for the purpose of discussing the work history of a particular individual. Trustee Rittenhouse seconded the motion. Vote: all ayes.

Motion to enter back into open session made by Trustee LeBar at 9:43 p.m. Seconded by Trustee Humphrey.

Motion by Trustee Whitenack to approve the hiring of Brian Fairbrother as a full-time laborer, grade 7, to be paid from all three funds. Trustee Rittenhouse made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye. Motion passed 5-0.

**MOTION TO ADJOURN:** Motion by Trustee Whitenack to adjourn, with second by Trustee Humphrey. Vote: all ayes. Motion carried 5-0. Meeting adjourned at 9:44 p.m.