

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
APRIL 21, 2015**

CALL TO ORDER: 7 p.m. by Mayor Vogt

PRESENT: Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

GUESTS: Yvonne Smallwood, Joseph King, David Bernacki, Carol Marie Pfuntner, Bill Burley, Don Hamler, Paul Kennedy, Al Herrick, Dan Folts, Police Chief Charlie Perkins, Al Jamison, Richard June, Jasmine Willis, Clerk Megan Aldrich

PLEDGE OF ALLEGIANCE

MINUTES: Trustee LeBar moved to approve the following:

- Department Head Meeting Minutes, March 11, 2015
- Regular Meeting Minutes, March 17, 2015

Motion seconded by Trustee Whitenack. Vote: all ayes. Motion approved 5-0.

PRIVILEGE OF THE FLOOR:

- Dave Bernacki: Safe Driving Solutions, Drug & Alcohol Screening
- Bill Pfuntner: Creek Maintenance (failed to follow rules of decorum and civility, so Mayor Vogt had him escorted out of the room.)
- Al Herrick: Lighting of Highland Ave.
- Dan Folts: Arbor Day Foundation and Tree Planting
- Bill Burley: Babcock Park T-Softball Practice

MAYOR'S COMMENTS/CORRESPONDENCE: Mayor Vogt addressed the following items:

- Board Strategic Plan Input
- Sign & Façade Grant Recipients
- Department Head Meeting Friday, 10 a.m.
- Nancy Nice Ltr. re. Knox St.
- NYCOM State Budget Statement
- IMAP and Emergency Planning
- Oral Argument in Petti vs. Village of Dansville
- NYMIR Safe Driving & Avoiding Distractions Seminar (Free)
- NYMIR Accounting Statement and "It's Our Policy"
- DEC Ltr. re. Certified Wastewater Treatment Plant Operators
- Fraser Investigative Engineering Services Rpt. re. 48 Perine St.

COMMITTEE REPORTS

Village Clerk/Legislative: Mayor Vogt briefed the Board on the following, with action taken as indicated:

- Action Items List Update
- Main Street Grant Update
- Proposed Records Access Procedures Policy (FOIL): Trustees Rittenhouse and Humphrey need copies. Clerk Aldrich will provide.
- Castle Update
- Request for Peddler's Permit: Trustee Humphrey moved to approve permit for Edward Jones representative. Seconded by Trustee Rittenhouse. Vote: Trustee Whitenack, no; Trustee LeBar, no; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Approval granted by 3-2 vote.
- Finance Policies & Procedures Manual – Tabled until next month.
- CDBG Housing Rehab Update
- Doris Culbertson's Participation in CDBG Program: Trustee Humphrey moved to approve waiver for conflict of interest in Doris Culbertson as Trustee Whitenack is a cousin. Second made by Trustee LeBar. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Mayor Vogt, aye. Trustee Whitenack abstained. Resolution approved 4-0.
- Motion to Modify/Dismiss Debtor's Case (re. T. Case)
- Administrative Fee for All Late Notices
- Designating Deputy Clerk as Deputy Treasurer: Trustee Humphrey moved to approve Deputy Clerk Jessica Wissick as Deputy Treasurer. Seconded by Trustee Whitenack. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

Public Safety: The following areas were addressed, with no action taken:

- Code Enforcement – Code Officer absent
- Fire Department – No representative present
- Ambulance Company – No representative present
- Police Department – Chief Perkins provided an update
- Village Court – Reports previously provided.
 - * Court Security Officer

Budget, Finance & Audit: Trustee LeBar

- Bonadio Group Audit Report
- Budget Modifications: See List
 - * Motion by Trustee Rittenhouse to approve repairs at a cost of \$2,500 for 2009 PD car. Second made by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

* Motion by Trustee Whitenack to search for a Code car not to exceed a cost of \$8,500. Seconded by Trustee Humphrey. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye. Motion approved 5-0.

* The vote on the budget modifications was tabled until May and will include adjustments for the PD and Code cars.

- Special Billings: Trustee LeBar moved to approve the following:

General: None

Water: None

Sewer:

Bernard P. Donegan, FMS for WWTP project
\$204.00

WWTP Capital Project w/Composting:

MRB Group, Engineer Svc. \$25,259.50
Geotechnical, pymnt. req. #10 \$3,222.77
Eastcoast Electric, pymnt. req. #2 \$30,415.44
Lawmman Heating & Cooling, pymnt. req. #1
\$86,640.00

Housing Rehab Grant:

Thoma Development, Program delivery \$2,047.99
Griffin Construction, Draw 6 - Alverson \$6,600.00
HomePro Hero, Draw 6 - Goho \$350.00
Cassidy & Underwood, Draw 6 - Wirth \$7,500.00
Cassidy & Underwood, Draw 6 - Burley \$3,755.00
Environmental ED Associates, Draw 6 for lead risk assessments - Alverson, Culbertson, Goho \$834.90

Second made by Trustee Whitenack. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

- Bills: Trustee LeBar moved to approved the following bills, to include General, Water, and Sewer fund vouchers; BAN and Bond payments; and MedEx payments:

General:

Paid checks #14475-14543 = \$49,523.77
Audit Checks in the amount of \$62,663.43

Water:

Paid checks #498, 518-523 = \$9,977.91
Audit checks-in the amount of \$14,483.78

Sewer:

Paid checks #432-433, 448-455 = \$16,551.55
Audit checks in the amount of \$47,222.43

- BAN and Bond Payments for May:

5/1/15 - EFC SB for Mill Creek Dam \$15,000.00 principal and \$1,917.40 interest

5/1/15 - DTC SB for WWTP Land Acquisition \$5,000.00 principal and \$2,486.25 interest

5/1/15 - DTC SB for Water Meters \$50,000.00 principal and \$6,600.00 interest

- MedEx Billing Account Payments:

Livingston County EMS - April pymt.: \$2,925.00

MedEx - Inv. 2015-4, \$1,352.00

Village of Dansville – March pymt., \$6,610.90

Dansville Ambulance - March pymt., \$9,916.36

Second made by Trustee Rittenhouse. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.

Public Works (Water & Sewer): No action taken on any items.

Public Works (Streets): No action taken on any items.

Parks & Recreation: Mayor Vogt noted that following: Arbor Day Celebration, April 25 (Earth Day, April 22; Arbor Day, April 24). No action taken.

Technology: Mayor Vogt mentioned codification, website, electronic records management, and electronic meeting folders. No action taken.

UNFINISHED BUSINESS:

- Trustee Humphrey moved to approve Local Law 1-2015, a change to the local law prohibiting the discharge of a firearm within the village limits. The change excludes firearm dealers from the prohibition. Trustee Whitenack seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 5-0.

- Resolution authorizing legal action against Janis Rawlings: property maintenance issue. Motion to authorize by Trustee Whitenack, with second by Trustee LeBar. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.

- The Board delayed action to approve Town Hall rental agreement until May meeting as new members had not had an opportunity to read the agreement.

NEW BUSINESS:

- Trustee LeBar moved to approve the 2015-16 budget. Mayor Vogt made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.
- Trustee Rittenhouse moved to continue the meeting beyond 9 p.m. Seconded by Trustee Whitenack. Vote: all ayes. Approved 5-0.

COMMUNITY COMMENTS

EXECUTIVE SESSION: None

MOTION TO ADJOURN: Trustee Rittenhouse moved to adjourn at 9:27 p.m. Trustee Humphrey made the second. Vote: all ayes.