

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 16, 2015**

**MEETING PRECEDED AT 6 P.M. BY STRATEGIC PLAN WORKSHOP**

**CALL TO ORDER AT 7 P.M.:** Mayor Peter Vogt

**PRESENT:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

**GUESTS:** Richard June, Terry Kuznicki, Dennis Gould, Don Hamler, Jasmine Willis, Code Enforcement Officer Tammy Malone, Police Chief Charlie Perkins, Superintendent of Public Works Scott Tracy, Sharon Burnett, Karen Norton, Jacob Cotton, Nichols (illegible), Nathan Smalt, Al Jamison, Ethan Hurt, Preston Bell, Yvonne Smallwood, William Davis, Holley Smalt, Gavin Hart, Todd Swain, James Cotton, Mr. and Mrs. Wm. Pfuntner, Fire Chief Greg Horr, Assistant Fire Chief Glen Camuto, Clerk Megan Aldrich

**PLEDGE OF ALLEGIANCE:** Mayor Peter Vogt

**MINUTES:** Trustee Humphrey moved to approve the following:

- Department Head Meeting Minutes, April 8, 2015
- Regular Meeting Minutes, April 15, 2015
- Department Head Meeting Minutes, May 13, 2015
- Regular Meeting Minutes, May 19, 2015

Second made by Trustee Whitenack. Vote: All ayes. Motion carried 5-0.

**PRIVILEGE OF THE FLOOR:**

- Bill Davis: WWTP Amendment #2 Presentation
- Nick Smalt: Troop 38, Eagle Scout Project: work in Village parks

**MAYOR'S COMMENTS/CORRESPONDENCE:**

- Reminder to Trustees/Department Heads for W&S Billing Notes
- Reminder that Jim Baase, Empire Access, to Speak July 21
- AFLAC Open Enrollment, June 23, 2015
- Bi-weekly Payroll Begins July 25, 2015
- DOT Ltr. to DCS Superintendent re. Traffic Control
- NYSFOB Ltr. to Village
- June FOIL Ltr. and Village Reply

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed:

- Action Items List Update
- Update on Peddler Permit Update
- Update on Financial Policies & Procedures Manual

- Time-Warner Agreement
- Payroll Numbers

Public Safety:

- Code Enforcement: CEO Malone asked for questions on her monthly report, with specific discussion on the following:
  - \* Update on Zoning for Dogs, Fencing, and Pools
- Fire Department: Chief Horr updated his report.
- Ambulance Company: No representative present.
- Police Department: Chief Perkins updated his report and further discussed the following:
  - \* Speed Indicator on Perine St.
  - \* Court Security
- Village Court: No update.

Budget, Finance & Audit:

- Bonadio Group Audit Proposal (Mayor Vogt)
- Resolution Authorizing Bookkeeper to make End-of-Year Adjustments: Trustee LeBar made the motion and Trustee Rittenhouse the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- D'Amico Payment Issues:
 

Trustee Whitenack moved to hold back a HVAC monies until issues with suppliers/subcontractors resolved. Trustee LeBar made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Measure carried 5-0.

Trustee Humphrey made the motion to hold back plumbing monies until issues with suppliers/subcontractors resolved. Trustee Rittenhouse seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

**Abstract #13**

- Special Billings: Trustee LeBar moved to approve the following:

General:

**MRB Group**, Engr. Svc. for Dam Improvements, \$1,056.00

Water: None

Sewer:

**MRB Group**, Engr. Svc. for SPDES Permit, Disinfection,  
\$270.00

WWTP Capital Project w/Composting:

**XYLEM**, Diesel Pump and Adapter, \$19,250.95

**Milton CAT**, for Compact Wheel Loader, \$69,697.00

**HYDRO-DYNE**, Engr. Svc., Wash Module, \$6,900.00

**Lakeland Concrete**, Blocks, \$1,626.00

**MRB Group**, Engr. Svc., \$17,443.07

**Eastcoast Electric**, Pymnt. Req. #4, \$39,282.50

**Streeter Assoc.**, Pymnt. Req #3, \$174,325.00

**Bernard Donegan**, FMS, \$750.22

Housing Rehab Grant: None

Trustee Whitenack provided the second. Vote: Trustee  
Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye;  
Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 5-0.

- Bills: Trustee Humphrey moved on approving the following:

General:

Paid checks #14604 -14663 = \$29,029.03

Audited Checks in the amount of \$349,732.56

Water:

Paid checks #560 - 564 = \$7,025.17

Audited checks in the amount of \$33,516.66

Sewer:

Paid checks #502 - 506 = \$7,909.16

Audited checks in the amount of \$24,857.64

Trustee Rittenhouse seconded the motion. Vote: Trustee  
Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye;  
Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.

### **Abstract #01**

- Special Billings: Trustee LeBar made the motion to approve the following:

General: None

Water: None

Sewer: None

Housing Rehab Grant:

**Thoma Development**, Program delivery \$6,312.03

**Griffin Construction**, Draw 8- 29, Mill St., \$11,000.00

**Griffin Construction**, Draw 8- 6, Health St., \$6,700.00  
**Cassidy & Underwood**, Draw 8- 19 N. Clinton St.,  
\$15,500.00

Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion was approved 5-0.

- Bills: Trustee Rittenhouse made the motion to approve the following:

General:

Paid checks #14650 - 14652, 14661-14662, 14664 =  
\$24,518.24

Audit Checks in the amount of \$43,245.07

Water:

Audited checks in the amount of \$79,965.81

Sewer:

Audited checks in the amount of \$10,546.06

BAN and Bond Payments Due in June/July:

**7/1/15** - EFC SB for Water Plant \$35,308.00, Interest

**7/11/15** - Rural Development SB for Hook and Ladder Truck,  
\$35,000.00 principal & \$4,988.00 interest

MedEx Billing Account Payments:

Livingston County EMS- May Pymnt.: \$2,475.00

MedEx - Inv. 2015-5, \$1,274.00

Village of Dansville - April Pymnt., \$8,158.90

Dansville Ambulance – April Pymnt., \$12,238.34

Second made by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

Public Works (Water & Sewer):

- Concrete Curbing at WWTP: Pending approval by EFC, Trustee LeBar moved to have concrete lawn edging put in. Trustee Whitenack made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 5-0.
- Jonathan Mahl Billing Error: Trustee Rittenhouse moved to approve bill adjustment. Second made by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye.
- Also discussed but without action were the following: school irrigation bill, Perkinsville wells, and water & sewer districts.

Public Works (Streets): The following items were discussed without action:

- Sidewalk Snow Shoveling
- Austin Street Update
- School Street Retaining Wall & Steps Estimates

**Trustee Whitenack moved to continue the meeting past 9 p.m. Trustee Rittenhouse provided the second. Vote: all ayes. Motion carried 5-0.**

Parks & Recreation: The following was discussed:

- School Maintenance of Babcock Park

Technology: The Board's consensus was to put any available fund balance toward codification.

### **UNFINISHED BUSINESS:**

- Trustee LeBar moved to approve posting signs requesting voluntary compliance in making village parks smoke free. Trustee Rittenhouse made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.
- Trustee Rittenhouse made the motion to locate or purchase to additional street lights for Highland Ave. beyond Dugway Rd. Seconded by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.
- Trustee LeBar moved to approve mobile drug testing services. The motion was seconded by Trustee Humphrey. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 5-0.

### **NEW BUSINESS:**

- Trustee Whitenack moved to go forward with the water and sewer rate increases proposed by Paul Bringawatt Associates. A public information hearing was proposed for July 14 at 6 p.m. at a location to be determined. Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Measure was carried 5-0.
- Trustee LeBar moved to approve WWTP Amendment #2, with Trustee Humphrey making the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Trustee LeBar moved to authorize the tax roll correction in the matter of Michael Mayeu. Trustee Whitenack made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.

### **COMMUNITY COMMENTS**

**EXECUTIVE SESSION:** Trustee Rittenhouse moved to go into executive session to discuss employee work history. Seconded by Trustee Humphrey. Vote: all ayes. Motion carried 5-0.

Motion at 10:34 p.m. by Trustee Humphrey and second by Trustee Whiteanck to return to open session. Vote: all ayes. Measure carried 5-0.

**MOTION TO ADJOURN:** Trustee Lebar moved to adjourn at 10:35 p.m. Second by Trustee Rittenhouse. Motion approved 5-0.