

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
6:30 P.M., JUNE 21, 2016**

**CALL TO ORDER:** by Mayor Vogt at 6:30 p.m.

**PRESENT:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey.

**PLEDGE OF ALLEGIANCE:** by Mayor Vogt

**EXECUTIVE SESSION FOR THE PURPOSE OF INTERVIEWING PROSPECTIVE EMPLOYEES:** Trustee Humphrey moved to go into executive session, with Trustee Rittenhouse making the second. Vote: all ayes. Motion carried 5-0. Time: 6:31 p.m.

Trustee Rittenhouse moved to enter back into open session. Trustee Humphrey seconded the motion. Vote: all ayes. Motion passed 5-0. Time: 7:40 p.m.

**VISITORS:** Clerk-Treasurer Megan Aldrich, Fire Chief Greg Horr, Police Chief Charlie Perkins, Yvonne Smallwood, Sharon Burnett, Superintendent of Public Works Scott Tracy, Mike Skully and Paul Kennedy.

**MINUTES:** Motion by Trustee LeBar and second by Trustee Humphrey to approve the following:

- Department Head Meeting Minutes, May 11, 2016
- Regular Meeting Minutes, May 17, 2016

Vote: all ayes. Motion approved 5-0.

**PRIVILEGE OF THE FLOOR:** Paul Kennedy and others regarding all-night softball tournament July 8-10 to benefit suicide prevention program in Steuben County. Trustee Rittenhouse moved to approve the tournament but not to go beyond last game starting no later than 10 p.m. Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt went over the following items:

- Livingston County Village Tax Rates
- Official Village Seal Contest
- Association of Village Boards Dinner/Meeting Update
- NYS CDBG Project #303ME4468-11 Certificate of Completion
- Donegan/MRB Meeting Update re. WWTP/Composting Project

## COMMITTEE REPORTS

### Village Clerk/Legislative:

- Action Items/Punch List update provided by Clerk Aldrich.
- Motion by Trustee Whitenack and second by Mayor Vogt to approve upper Main St. location for Keystone Novelties sparkler sales tent, subject to completion of paperwork. Vote: Trustee Humphrey, no; Rittenhouse, no; Trustee LeBar, no; Trustee Whitenack, no; Mayor Vogt, no. Measure failed to pass by 0-5 vote.
- Mayor Vogt noted that the regional funding council rejected Livingston County's Downtown Revitalization Initiative (DRI) grant application.

Public Safety: The following areas were reviewed for changes with no actions taken:

- Code Enforcement
- Fire Department
- Ambulance Company
- Police Department
- Village Court

### Budget, Finance & Audit:

- Budget Modifications: None
- Special Billings

General: None

Water: None

Sewer: None

WWTP Capital Project w/Composting: Trustee LeBar moved and Trustee Rittenhouse seconded the following:

**MRB Group**, Engineering Svcs., \$5,898.18

**Bernard P. Donegan Inc.**, Financial Management Svcs., \$545.80

**Admar Supply Co**, Scissor Lift , \$14,911.27

**ScreenCo Systems LLC**, Maxi Screen, \$24,936.00

**Michael McConnell Concrete**, Curbing, \$2,768.00

Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt.  
Motion passed 5-0.

Housing Rehab Grant: None

- Bills: Trustee LeBar moved to approve the following:

General

Paid checks #15377-15397 \$24,295.80

Audited checks in the amount of \$221,543.29

Water

Paid checks #862-870 \$8,245.71

Audited checks in the amount of \$39,824.63

Sewer

Paid checks #737-741 \$758-765 \$10,461.47

Audited checks in the amount of \$26,555.62

Trustee Whitenack seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.

- Loan and MedEx Payments: Trustee LeBar moved to approve the following:

BAN and Bond Payments for:

**7/01/16** – EFC payable to M&T Bank for Water Plant,

\$30,918.30 Interest

**7/11/16** – Rural Development for Hook and Ladder Truck,

\$35,000.00 Principal, \$4,156.00 Interest

MedEx Billing Account Payments:

**Livingston County EMS** – June Pymnt., \$3,150.00

**MedEx** – Inv. 2016-6, \$1,482.00

**Patient Reimbursement** – \$0.00

**Village of Dansville** – April Pymnt., \$7,233.90

**Dansville Ambulance** – April Pymnt., \$10,850.86

Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

Public Works: No action taken.

Parks & Recreation: Mayor Vogt updated the Board on the following:

- Monday's PRB Meeting Update
- Concerts in the Park began Monday Evening
- Summer Rec Starts July 11/Background Checks

Technology: The Board went over the following items with no action taken:

- Codification

- Website
- IT Solutions

## **UNFINISHED BUSINESS:**

- Discuss and Vote on Investment Policy: No action taken.

## **NEW BUSINESS:**

- Motion made by Trustee Rittenhouse to declare there is no conflict of interest regarding Tammy Malone as the code enforcement officer and her application for a Housing Rehab grant. Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Measure passed 5-0.
- Trustee Rittenhouse moved to approved the purchase of Chase Bank property at 35 Liberty St. for \$100. Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0
- Motion made by Trustee Rittenhouse to swap out the two loaders. Trustee Humphrey provided the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.
- Trustee Whitenack moved to hire Deb Goodwin as a part-time/seasonal employee for the DPW. Trustee Rittenhouse offered the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye.
- Motion made by Trustee Rittenhouse to approve the extension of the Morey St. sidewalk (north side) to Babcock Park. Includes a Bradner Creek culvert pipe extension. Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Motion by Trustee Rittenhouse to upgrade the police department pistols to Glocks. Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- A motion to purchase three tazers for the police department develop procedures for their use made by Trustee Rittenhouse, with the second from Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.
- Trustee Rittenhouse moved to purchase four sets of stop-sticks at \$2,196 for the police department and to develop procedures for their use. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

## **COMMUNITY COMMENTS**

**EXECUTIVE SESSION: TO DISCUSS THE EMPLOYMENT HISTORY OF  
A PARTICULAR EMPLOYEE**

Motion to enter into executive session made by Trustee LeBar and seconded by Trustee Humphrey. Vote: all ayes. Motion passed 5-0. Time: 9:38 p.m.

Motion and second by Trustees Humphrey and Rittenhouse, respectively, to enter back into open session at 10:47 p.m.. Vote: all ayes. Motion approved 5-0.

**MOTION TO ADJOURN:** Made by Trustee LeBar and seconded by Trustee Whitenack. Vote: all ayes. Motion carried 5-0. Meeting adjourned at 10:48 p.m.