

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
DEPARTMENT HEAD MEETING MINUTES
MAY 10, 2017**

CALL TO ORDER: By Mayor Vogt at 6 p.m.

PRESENT: Mayor Peter Vogt, Trustee Dan Rittenhouse, Trustee Robin Humphrey, Trustee Mike Nagle,

ABSENT: Trustee Norm Zeh

GUESTS: Fire Chief Glenn Camuto, Ambulance President Jerry Jackson, Police Chief Charlie Perkins, Code Enforcement Officer Tammy Malone, Clerk-Treasurer Megan Aldrich

PLEDGE OF ALLEGIANCE: Mayor Vogt

PRIVILEGE OF THE FLOOR: None

MAYOR'S COMMENTS/CORRESPONDENCE: Mayor Vogt briefed the Board on the following items:

- Softball incident at Babcock Park
- Mayor's Genesee Country Express column in response to Mr. Petti
- Key Bank's Neighbors Make A Difference Day, May 24
- Village Boards Assoc. Dinner Meeting at Avon on April 26
- Village Boards Assoc. Dinner Meeting in June at Dansville
- Request for General Aviation Month Appreciation, Fair Door and EMS Week proclamations. Motion by Trustee Nagle, with second by Trustee Rittenhouse, to approve. Vote: all ayes. Motion approved 4-0.
- Presentation by Sheriff's Office, Co. Planning and C&S Engineering at Town Council meeting re. county-wide comm. issues.
- New CSEA unit officers
- Jessica Fish from Utility Service Partners, Inc., the administrators for the National League of Cities Service Line Warranty Program. The mayor will be meeting on May 31 with company rep Mike Chambers.
- County takeover of KDH property upkeep

COMMITTEE REPORTS

Village Clerk/Legislative: The following items were discussed:

- Action items list update.
- HOME Housing Grant status
- Zoning Code and Leash Law changes

- CRS presentation and FEMA Survey
- Acceptance of gifted property (Tracy lots on Main and Ossian streets). Trustees Rittenhouse and Humphrey made the motion and second to accept. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 4-0.
- Clerk-Treasurer Aldrich briefed the Board on the request of Old Madrid owner Crystal Burns to write the state regarding a change in the liquor license.

Public Safety: Reports received from

- Code
- Ambulance
- Fire
- Police:
- Courts

Budget, Finance & Audit: Mayor Vogt raised the following items of discussion:

- State audit status – on hold for at least a month or two due to auditor illness.
- Budget reports, shortfalls & modifications
- Composite boot purchase for DPW.
- Fund balances/reserve funds.

Public Works:

- Water and Sewer: the following items were discussed:
 - * John Murphy at June 14 meeting re. water meter remote read towers.
 - * Trustee Humphrey moved to appoint Bob Infantino as water filtration plant chief operator, retroactive to April 1, 2017. Trustee Nagle made the second. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Appointment approved 4-0.
 - * Also discussed DEC's Notice of Violation on WWTP industrial users' survey.
- Streets
 - * Trustee Rittenhouse moved to appoint Brian Fairbrother the street division's working foreman, effective May 17 after Superintendent Tracy's return from vacation. Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 4-0.

Parks and Rec: Mayor Vogt briefed the Board on the following:

- Summer hirings discussed.

- During planter discussion, Clerk-Treasurer Aldrich asked for flower funding for the Church Park gazebo. Trustee Rittenhouse moved to authorize the expenditure of \$200 for flowers. Trustee Nagle provided the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee Nagle, aye; Mayor Vogt, aye. Motion carried 4-0.

Technology:

- Proposals for design of new website discussed, with the top three being Virtual Towns & Schools, Revize, and Genesee Valley Web Marketing.

UNFINISHED BUSINESS: None

NEW BUSINESS

- Trustee Rittenhouse moved to approve \$600 for Memorial Day. Trustee Humphrey seconded the motion. Vote: Trustee Nagle, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 4-0.

EXECUTIVE SESSION: Trustee Nagle moved to enter into executive session for the purpose of discussing an employee's work history. Second by Trustee Humphrey. Vote: all ayes. Time: 8:20 p.m.

Motion and second by Trustees Humphrey and Rittenhouse respectively to return to open session. Vote: all ayes. Time: 9:12 p.m.

ADJOURNMENT: Motion by Trustee Rittenhouse, with second from Trustee Nagle, to adjourn. Vote: all ayes. Time: 9:13 p.m.