

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
DEPARTMENT HEAD MEETING MINUTES  
MAY 13, 2015**

**CALL TO ORDER:** Meeting called to order by Mayor Vogt at 7 p.m.

**BOARD MEMBERS PRESENTS:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Dan Rittenhouse, Trustee Robin Humphrey

**ABSENT:** Trustee Richard Whitenack

**GUESTS:** Ambulance Company President Jerry Jackson, Fire Chief Greg Horr, Police Chief Charlie Perkins, Superintendent of Public Works Scott Tracy, CEO Tammy Malone, Village Clerk Megan Aldrich, Village Court Justice David Werth, Don Hamler

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**PRIVILEGE OF THE FLOOR:** Justice Werth spoke on the topic of court security.

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt provided information on the following:

- Special meeting with the Western New York Pioneer at 6 p.m. on May 19,
- Paperwork on Petti v. Village of Dansville,
- NYMIR rate notice,
- Privilege of the floor for Kevin Kennan and Joyce Davies and Ashley Standish during the Board's May 19 meeting,
- Dogwood Parade invitation,
- Memorial Day request and invitation,
- Nothnagle open house at 182 Main St. on May 15,
- Election District consolidation, and
- ArtCents/Art Works auction on June 1 at the Community Center.

**COMMITTEE REPORTS**

Village Clerk/Legislative: Mayor Vogt discussed the following items:

- Economic development,
- An administrative fee for additional mailing notices,
- CDBG Residential Housing Rehab application approvals, and
- Village FOIL policy.
- Mayor Vogt asked the Board to put a peddler permits on hold until the Board has time to review the process. Trustee Rittenhouse made the motion and Trustee Humphrey the

second. Vote: Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; and Mayor Vogt, aye. Motion carried 4-0.

#### Public Safety

- Code – CEO Malone provided her report. The following items were also discussed:
  - \*48 Perine St.,
  - \*Code car,
  - \*Property maintenance citations, and
  - \*Farm animals kept as pets.
  
- Fire – Received Chief Horr's report. The chief also asked the Board to make a boot purchase out of remaining funds. Trustee Rittenhouse so moved and Trustee Humphrey made the second. Vote: Trustee LeBar, aye; Trustee Humphrey, aye; Trustee Rittenhouse, aye; and Mayor Vogt, aye. Motion was approved 4-0.
  
- Ambulance – Received ambulance report.
  
- Police – Received Chief Perkins' report.
  - \* Mayor Vogt asked about restrictions on fuel trucks overnighting in residential neighborhoods.

Budget Finance & Audit: Mayor Vogt provided information on the following:

- Bonadio Group independent audit,
- Financial procedures manual,
- Ordering new equipment,
- Audit corrections,
- Strategic planning,
- Multi-year capital planning,
- Multi-year financial planning, and
- Due-to's and due-from's

Public Works: Superintendent Tracy provided his report. Also discussed the following: Arbor Day, equipment auction, and current arrangement with Crane Hogan to do finish work at WWTP.

- Water & Sewer
  - \* WWTP update and disinfection,
  - \* Water and sewer rates,
  - \* Water and sewer laws, and
  - \* NYS DDSO late fees.
- Streets and Parks & Rec.
  - \* Highland Ave. lighting beyond Dugway Rd.,
  - \* Trash and junk on local streets,
  - \* Brush pickup, and

\* Park, Tree & Garden Committee.

Technology: Mayor Vogt briefed the Board on the following:

- Computer backup systems,
- Codification,
- Website development with Civic Plus, and
- Document management.

Consolidation

- Received an update from Trustee Kreiley. Mayor Vogt noted that an email was received from MRB's Connie Sowards concerning consolidation.

**UNFINISHED AND NEW BUSINESS:** Discussion was conducted on a pay increase for Brian McIlroy. Trustee LeBar also asked about consideration for another employee, but he did not wish to talk about it in open session. Further research was asked in this matter. Likewise, research was asked for in the case of interfund transfers.

**MOTION TO ADJOURN:** Motion by Trustee LeBar and second by Trustee Humphrey to adjourn. Vote: all ayes. Motion carried 4-0. Meeting adjourned at 11:14 p.m.