

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MAY 17, 2016**

CALL TO ORDER: 7 p.m. by Mayor Vogt

PLEDGE OF ALLEGIANCE: Mayor Vogt

PRESENT: Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

GUESTS: Yvonne Smallwood, Don Hamler, Ralph Brown, Superintendent of Public Works Scott Tracy, Chief Charlie Perkins, Peter Cartella, Leila Cartella, Clerk-Treasurer Megan Aldrich

MINUTES: Trustee Rittenhouse moved to approve the following:

- 2016-17 Budget Public Hearing Minutes, April 13, 2016
- Organizational Meeting Minutes, April 13, 2016
- Department Head Meeting Minutes, April 13, 2016
- Public Hearing for North Penn Video Franchise Agreement, April 19, 2016
- Regular Meeting Minutes, April 19, 2016

Trustee Humphrey seconded the motion. Vote: all ayes. Motion approved 5-0.

PRIVILEGE OF THE FLOOR: Frances Bovee: Community Resident re. Local Events. No show.

MAYOR'S COMMENTS/CORRESPONDENCE: Mayor Vogt commented on the following:

- Monday's meeting with Livingston County Administrator Ian Coyle and Batavia City Manager Jason Molino.
- Official village seal contest
- Reminda of workplace violence training at 12:30 p.m. on May 19.
- Memorial Day Invitation
- Village Assoc. June Dinner/Meeting Reminder: At Geneseo; Mayor Vogt takes over as president for 2016-17.

COMMITTEE REPORTS

Village Clerk/Legislative: The following items were discussed and/or acted upon:

- Action Items/Punch List Update
- McDowell quick claim request: Mayor Vogt noted that the village attorney, John Vogel, recommended against the request.
- Progressive Energy update

- Downtown Revitalization Initiative (DRI): Mayor Vogt recommended supporting the county's application. No action required, but the consensus of the Board was to go with the recommendation.
- Official Newspaper for New Year: Trustee Whitenack moved to name the Livingston County News the Village's legal newspaper. Second by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Public Safety:

- Code Enforcement: CEO at Planning Board meeting.
 - * Rezoning of Lower Main St.: Mayor Vogt provided an update on the rezoning.
 - * ISO Update: Mayor Vogt explained the ISO program
- Fire Department: No representative
- Ambulance Company: No representative
- Police Department: Chief Perkins provided a brief update
- Village Court: No changes to the reports

Budget, Finance & Audit:

- Trustee Whitenack moved to approve payment of \$600 to Daniel Goho Post, The American Legion for Memorial Day. Budgeted item. Seconded by Trustee Humphrey. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.
- Approve Employee Pay Rates (see attached): Trustee LeBar moved to approve. Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- Budget Modifications: Updated list provided (see attached). Trustee LeBar moved to approve, with Trustee Rittenhouse seconding the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Trustee LeBar moved to approve the following:

* Special Billings:

General: None

Water: None

Sewer: None

WWTP Capital Project w/Composting:

MRB Group, Engr. Svcs., \$24,759.85

Deluxe OrderPro, \$36.00

Bernard P. Donegan Inc., FMS, \$1,210.86

Housing Rehab Grant:

Thoma Development, Draw #1 for
Administrative Service on Grant #303HR303-
15 \$5,000.00

* Bills

General

Paid checks #15327-15335 \$21,344.23

Audited checks in the amount of
\$199,441.40

Water

Paid checks #844-848 \$35,308.90

Audited checks in the amount of \$43,271.09

Sewer

Paid checks #737-741 \$43,665.08

Audited checks in the amount of \$60,131.91

Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

- Trustee LeBar moved to approve the following:

- * BAN and Bond Payments for:

6/24/16 – Rural Development for Water Storage Tank
Phase 1, \$47,000.00 Principal, \$24,862.50 Interest

- * MedEx Billing Account Payments:

Livingston County EMS – May pymnt., \$9,900.00

MedEx – Inv. 2016-5, \$1,742.00

Patient Reimbursement – \$0.00

Village of Dansville – April pymnt., \$5,511.57

Dansville Ambulance – April pymnt., \$8,267.35

Public Works: The following items were discussed with no action taken:

- Water & Sewer

- * Perkinsville Wells Appraisal Update

* WWTP Items (PU Truck, Wash Bay, Tank Cover, Screen, Roof, Etc.) Update

- Streets

Parks & Recreation: Monday's Parks, Rec and Beautification meeting was briefed by Mayor Vogt.

Technology: Mayor Vogt and Clerk Aldrich discussed telephone/Internet service

UNFINISHED BUSINESS:

- Trustee Rittenhouse moved to approve General Code as the contractor for codification. Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.
- Trustee Rittenhouse moved to sign the building lease with the Town of North Dansville. Trustee Whitenack made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Trustee LeBar moved to approve the Village-DAC ambulance contract. Seconded by Trustee Rittenhouse. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- Vote on Village-Town CEO agreement tabled while mayor renegotiates terms with town supervisor.
- Motion made by Trustee Rittenhouse and seconded by Trustee Humphrey to approve Mayor Vogt as the Housing Rehab Section 3 Coordinator. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

NEW BUSINESS:

- Trustees Rittenhouse and Humphrey moved and seconded respectively to go with Toshiba basic quote on the town/village shared copier. The town has the 360 program to do software conversion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Mayor Vogt presented and moved to approve a resolution to put a one-year moratorium on home business water & sewer billings. The second was made by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- Trustee LeBar moved to approve a proclamation for General Aviation Month. Trustee Whitenack made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.

- Trustee Humphrey moved to approve an MOA re. CSEA Retiree Vision. Seconded by Trustee LeBar. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Trustee Humphrey moved to pay \$3,000 for the Concert in the Park series. The money was budgeted. Trustee Rittenhouse made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- Trustee LeBar and Trustee Humphrey moved and seconded respectively to close out the Five Star Bank Micro-Enterprise account. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.
- Trustee Humphrey moved to close out the Five Star Bank Main Street Grant account. Trustee Whitenack seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0. Trustee Whitenack moved to approve the 2015 Housing Rehab Grant Final Implementation Plan. Seconded by Trustee LeBar. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Measure carried 5-0.

COMMUNITY COMMENTS

MOTION TO ADJOURN: Trustee Humphrey moved to adjourn, with Trustee LeBar making the second. Vote: all ayes. Meeting adjourned at 8:55 p.m.