

**VILLAGE OF DANSVILLE
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MAY 19, 2015**

CALL TO ORDER: 7 p.m. by Mayor Vogt

PRESENT: Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

GUESTS: Kevin Keenan, Jasmine Willis, Superintendent of Public Works Scott Tracy, Police Chief Charlie Perkins, Yvonne Smallwood, William Pfuntner, Carol Pfuntner, Penny Bovee, CEO Tammy Malone, Fire Chief Greg Horr, Clerk/Treasurer Megan Aldrich

PLEDGE OF ALLEGIANCE

MINUTES: Motion made by Trustee Humphrey to approve the following minutes:

- Local Law 1-2015 Public Hearing Minutes, April 8, 2015
- 2015-16 Budget Public Hearing Minutes, April 8, 2015
- 2015-16 Organizational Meeting Minutes, April 8, 2015

Second made by Trustee Rittenhouse. Vote: all ayes. Motion passed 5-0. The following minutes were not ready for approval and were tabled until June.

- Department Head Meeting Minutes, April 8, 2015
- Regular Meeting Minutes, April 15, 2015

PRIVILEGE OF THE FLOOR:

- Kevin Keenan, DOH, Tobacco Free Zones
- Penny Bovee, Sewer Issues on Austin St.

MAYOR'S COMMENTS/CORRESPONDENCE: None

COMMITTEE REPORTS

Village Clerk/Legislative: Mayor Vogt raised the following items for discussion and/or action:

- Action Items List Update
- Proposed Records Access Procedures Policy (FOIL)
- Request for Second Peddler's Permit: Following discussion, Trustee Whitenack moved to place a 6-month moratorium on peddler permits. Trustee Humphrey made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.
- Financial Policies & Procedures Manual
- CDBG Housing Rehab Update
- Doris Culbertson's Participation in CDBG Program

- Planning: The Board set the date and time to hold the Strategic Planning and Multi-year Capital and Financial Planning Session for 6 p.m. on June 16.
- Downtown Partnership Agreement: Trustee Rittenhouse moved to the Downtown Partnership Agreement with Livingston County. Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

Public Safety:

- Code Enforcement
 - * Code Officer Vehicle: Trustee Rittenhouse moved to approve the purchase of a Impala from Wentworth Motors for \$8,500 and to have it lettered and equipped with an amber light. Trustee Humphrey seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
 - * CEO Malone provided on update on “pets” in Village.
 - * CEO Malone updated the Board on fuel trucks overnighing in residential areas.
- Fire Department: Chief Horr provided an update.
- Ambulance Company: No representative present.
- Police Department: Chief Perkins provided an update.
 - * Mayor Vogt raised question about monitoring vehicular speed on Perine St. It was asked what the cost of a monitoring device would run.
- Village Court: Nothing new to report.

Budget, Finance & Audit:

- Budget Modifications: Trustee LeBar moved to approve. Seconded by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion approved 5-0.
- Special Billings: Trustee LeBar moved to approve the following:

General:

Osborn, Reed & Burke, Legal Fees, \$7,891.65
John Vogel, Legal Fees, \$2,712.56

Water:

MRB Group, Engineer Svc. for Chapel St. Well, 8,514.00
Osborn, Reed & Burke, Legal Fees, \$1,251.75

Sewer:

Bernard Donegan, FMS, \$139.00

WWTP Capital Project w/ Composting:

MRB Group, Engineer Svc., \$20,558.86
Eastcoast Electric, Pymnt. Req. #3, \$19,665.00
Streeter Assoc., Pymnt. Req. #2, \$481,175.00
Crane Hogan, Pymnt. Req #21, \$261,557.92
Bernard Donegan, FMS, \$711.60

Housing Rehab Grant:

Thoma Development, Program Delivery, \$2,295.97
Griffin Construction, Draw 7-29, Mill St., \$600.00
Griffin Construction, Draw 7-34, Jefferson St., \$4,800.00
Cassidy & Underwood, Draw 7-22, VanCampen St.,
\$450.00
Cassidy & Underwood, Draw 7-25, Bank St. \$23,300.00

Trustee Whitenack made the second. Vote: Trustee Humphrey, aye;
Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye;
Mayor Vogt, aye. Motion passed 5-0.

- Bills: Trustee LeBar moved for approval of the following:

General:

Paid checks #14580-14603 = \$37,233.10
Audited Checks in the amount of \$83,865.47

Water:

Paid checks #533-539 = \$53,365.47
Audited checks in the amount of \$72,387.80

Sewer:

Paid checks #476-482 = \$48,544.60
Audited checks in the amount of \$59,506.46

- BAN and Bond Payments Due in June:
6/21/15 - Rural Development SB for water storage tank, phase 1,
\$45,000.00 principal and \$25,875.00 interest
- MedEx Billing Account Payments:
Livingston County EMS - May Pymnt., \$4,050.00
MedEx - Inv. 2015-5, \$1,430.00
Patient reimbursement, \$200.00
Village of Dansville - April pymnt., \$6,457.36
Dansville Ambulance - April pymnt., \$9,686.03

Motion seconded by Trustee Humphrey. Vote: Trustee Whitenack, aye;
Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey,
aye; Mayor Vogt, aye. Motion carried 5-0.

Public Works (Water & Sewer):

- Authorize ad seeking committee members for rewriting of water &
sewer laws: Trustee Whitenack so moved. Trustee Rittenhouse

made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.

- Set workshop time and date for water and sewer rates: The Board set 6 p.m. on June 10.

Public Works (Streets):

- Trustee Rittenhouse moved to take the current CEO car to auction. Trustee Whitenack made the second. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye.

Parks & Recreation:

- Trustee Humphrey moved to authorize advertising for members for a Parks/Garden Committee. Motion seconded by Trustee Rittenhouse. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

Technology: No items

Trustee LeBar moved to continue the meeting past 9 p.m. Seconded by Trustee Humphrey. Vote: all ayes. Motion passed 5-0.

UNFINISHED BUSINESS:

- Trustee Whitenack moved to accept the Bonadio Group audit. Trustee LeBar seconded it. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.
- Trustee LeBar moved to impose an administrative fee, not to exceed \$2, for all late notices issued by the Village. Second made by Trustee Humphrey. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion carried 5-0.
- Trustee Rittenhouse made a motion to approve the building lease with the Town of North Dansville for \$35,000. Seconded by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Motion made by Trustee LeBar at 9:10 p.m. to go into executive session to discuss employee history. Second made by Trustee Humphrey. Vote: all ayes. Motion approved 5-0.

- Motion made by Trustee LeBar and seconded by Trustee Humphrey to approve salary increases for non-union personnel as stipulated on attached sheet. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

Motion made by Trustee Whitenack at 9:46 p.m. to return to open session. Seconded by Trustee Humphrey. Vote: all ayes. Motion carried 5-0.

- Trustee LeBar moved to approve interfund billing for employee labor. Trustee Humphrey seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion passed 5-0.
- Trustee Whitenack motioned to approve the purchase of a Godwin pump for \$19,250 and a compact wheeled loader for \$69,697 as part of the WWTP/Composting Facility project financing. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.

NEW BUSINESS:

- Trustee LeBar moved to approve the code enforcement officer contract with the Town of North Dansville. Seconded by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.
- Discuss and Vote on Due-to's and Due-from's
- Trustee LeBar made the motion and Trustee Humphrey the second to approve three CDBG Residential Rehab applications (Goho, Alverson, and Culbertson). Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

COMMUNITY COMMENTS

EXECUTIVE SESSION: Trustee Whitenack moved to go into executive session at 10:16 p.m. for the purpose of discussing employee work history. Vote all ayes. Motion approved 5-0.

Trustee Humphrey moved to return to open session at 10:55. Seconded by Trustee Whitenack. Vote: all ayes. Motion carried 5-0.

MOTION TO ADJOURN: Trustee Rittenhouse moved to adjourn. Second by Trustee LeBar. Vote: all ayes. Meeting adjourned at 10:55 p.m.