

**VILLAGE OF DANSVILLE  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
NOVEMBER 17, 2015**

**CALL TO ORDER:** 7 p.m. by Mayor Vogt

**PLEDGE OF ALLEGIANCE:** Mayor Vogt

**PRESENT:** Mayor Peter Vogt, Trustee Richard LeBar, Trustee Richard Whitenack, Trustee Dan Rittenhouse, Trustee Robin Humphrey

**VISITORS:** Superintendent of Public Works Scott Tracy, Police Chief Charlie Perkins, Code Enforcement Officer Tammy Malone, Village Clerk/Treasurer Megan Aldrich, Yvonne Smallwood, Sharon Burnett, Francis Bovee, Karen Norton, Doris Conway

**MINUTES:** Motion by Trustee Humphrey and second by Trustee Rittenhouse to approve the following:

- Department Head Minutes, Oct. 14, 2015
- Public Hearing Minutes, Oct. 20, 2015
- Regular Meeting Minutes, Oct. 20, 2015

Vote: All ayes. Motion passed 5-0.

**PRIVILEGE OF THE FLOOR:**

- Doris Conway: Light from Legion Sign. Mayor Vogt will attempt to bring Mrs. Conway and representatives of Daniel Goho Post #87 together to work out a solution.

**MAYOR'S COMMENTS/CORRESPONDENCE:** Mayor Vogt briefed the Board on the following items:

- Noyes Announcement
- Alice Burdick Awards
- New York State Dental Foundation Flouridation Recognition
- Independent/External Auditors on Board (Freed & Maxik)
- First Budget Meeting: Dec. 3
- 2016 ACEC New York Engineering Excellence Awards
- Village Boards Association Dinner, Dansville

**COMMITTEE REPORTS**

Village Clerk/Legislative: The following items were discussed but no action taken.

- Action Items List Update
  - \* Department Procedures
- Police Pension Plan Status

Public Safety:

- Code Enforcement: No changes in CEO's monthly report.

- Fire Department
  - \* Mayor Vogt reminded the Board of the Poster/Essay Contest Awards, Dec. 1, Truck Garage. No representatives of the DFD were present to update monthly report.
- Ambulance Company: No representatives from DAC and no monthly report.
- Police Department
  - \* Motion by Trustee Humphrey and a second by Trustee Whitenack to accept the resignation of Officer Sheena Schafer. Vote: all ayes. Motion carried 5-0.
  - \* Motion by Trustee Rittenhouse and second by Trustee Humphrey to begin search for officer to replace Officer Schafer.
- Village Court: Reports provided in folders.

Budget, Finance & Audit:

- Budget Modifications: Trustee LeBar moved to approve the monthly budget modifications. Second made by Mayor Vogt. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.

- Special Billings

General: None

Water: None

Sewer: None

WWTP Capital Project w/ Composting: None

Housing Rehab Grant: Trustee LeBar moved to approve the following:

**Cassidy & Underwood**, Draw 12 for 36 Chestnut Ave., \$22,800.00

**Cassidy & Underwood**, Draw 12/ final payment for 36 Chestnut Ave., \$2,200.00

**Thoma Development**, Invoice 4709 for Administrative services, \$2,068.58

Trustee Humphrey made the second. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye, Mayor Vogt, aye. Motion passed 5-0.

- Bills: Trustee LeBar moved to approve the following:

General

Paid Checks #14921, 14923, 14977-14989 = \$9,318.77  
Audited Checks in the amount of \$138,057.97

Water

Paid Checks #682-686 = \$2,707.75  
Audited Checks in the amount of \$22,801.61

Sewer

Paid Checks #616-620 = \$11,715.43  
Audited Checks in the amount of \$537,578.66

Trustee Humphrey seconded the motion. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Measure carried 5-0.

• BAN and Bond Payments Due and MedEx Billing Account Payments:  
Trustee LeBar made the motion to approve the following:

**12/24/15** – Rural Development for Water Storage Tank Phase 1, \$24,862.50 Interest from water fund:  
**Livingston County EMS** – Nov. pymnt., \$4,950.00  
**Livonia EMS** – Nov. pymnt., \$225.00  
**Patient Reimbursement** – \$37.18  
**MedEx** – Inv. 2015-11, \$3,192.00  
**Village of Dansville** – Oct. pymnt., \$168.22  
**Dansville Ambulance** – Oct. pymnt., \$252.34

Motion seconded by Trustee Whitenack. Vote: Trustee Humphrey, aye; Trustee Rittenhouse, aye; Trustee LeBar, aye; Trustee Whitenack, aye; Mayor Vogt, aye. Motion approved 5-0.

• Trustees LeBar and Whitenack moved and seconded respectively to authorize the transfer of \$30,000 from the General Fund to the Sewer Fund to help cover the cost of a sewer bond payment. The clerk/treasurer will track the Due-to/Due-from to ensure the General Fund is paid back by fiscal-year end. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.

Public Works (Water & Sewer):

• Trustee Humphrey moved to put in place a moratorium not to exceed six months on meter charges. Trustee LeBar seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

• Trustee Rittenhouse moved to approve sewer line sealing and lining on Quay and Milton streets. Trustee Whitenack seconded the motion. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee

Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

Trustee Whitenack moved to continue the Board meeting past 9 p.m. Motion seconded by Trustee Humphrey. Vote: all ayes. Motion approved 5-0.

Public Works (Streets): Update provided by Superintendent Tracy.

Parks & Recreation:

- Mayor Vogt reminded the Board that the Parks, Rec. & Beautification Committee will meet at 6 p.m. on Thursday, Nov. 19.

Technology: Mayor Vogt briefed the Board on the following:

- Solar Energy Meeting, 6 p.m., Monday, Nov. 23, Library
- Village Video

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- Trustee Rittenhouse made the motion to accept the gift of lighting materials for street lights along Kyle Dr. and Matthews Trail. The village will install the light fixtures. The motion was seconded by Trustee Whitenack. Vote: Trustee LeBar, aye; Trustee Whitenack, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion passed 5-0.
- Motion by Trustee Humphrey to close off portion of Main St. for the evening of Dec. 5 for Winter in the Village. Seconded by Trustee Humphrey. Vote: Trustee Whitenack, aye; Trustee LeBar, aye; Trustee Rittenhouse, aye; Trustee Humphrey, aye; Mayor Vogt, aye. Motion carried 5-0.

**ACTION LIST RECAP**

**COMMUNITY COMMENTS**

**EXECUTIVE SESSION:**

- At 9:23 p.m., Trustee Humphrey moved to enter into executive session for the purpose of discussion litigation concerning Keith Petti. Trustee Rittenhouse seconded the motion. Vote: all ayes. Motion approved 5-0.
- At 9:40 p.m. Trustee Humphrey made the motion to return to open session. Trustee Rittenhouse seconded the motion. Vote: all ayes. Motion passed 5-0.

**MOTION TO ADJOURN:** Trustee Rittenhouse moved to adjourn the meeting at 9:41 p.m. Vote: all ayes. Motion carried 5-0.